

MEMORANDUM

TO:

Jacob Held

Leah Horton

Donna Wake

Susan Myers

Michael Hancock

Misty Booth

Stacy Lom

Kari Naylor

FROM: Jacob Held, Chair

DATE: November 5, 2024

SUBJECT: Academic Assessment Committee Meeting

The Academic Assessment Committee will meet Tuesday November 12, 2024 at 1:00 pm in Wingo Hall 214.
The following items will be discussed:

1. Approval of the October 8, 2024 minutes.
2. Review the assessment plan for B.A. in Writing, Rhetoric, and Information Design.
3. Our next AAC Meeting will be Tuesday, December 10th.
4. Adjourn