

Academic Assessment Committee

Meeting Minutes

March 12, 2024

The Academic Assessment Committee met at 2:45 p.m. Tuesday, March 12, 2024 in Wingo Hall 214.

Dr. Jacob Held, chair, and the following members were present: Misty Booth, Laura

Niswonger, Kari Naylor, Michael Hancock, and Donna Wake. Stacy Lom and Susan Myers provided feedback ahead of time. Alyson McEntire, J. T. Roscoe, and Leah Horton were not present.

Order of Business:

1. Approval of the February 20, 2024 minutes.
 - a. Naylor moves, Niswonger seconds. No discussion. Approved Unanimously.
2. Review the assessment plan revisions: International Studies (BA).
3. Review the assessment plan revisions: Political Science (BA/BS).
4. Review the assessment plan revisions: Public Administration (BPA)
 - a. All plans discussed together. Notable points:
 - i. Consistency of rubrics and outcomes across programs
 - ii. Designation of faculty in charge of collection, interpretation, and dissemination of assessment data.
 - iii. Improvement should be more than merely realigning benchmarks.
 - iv. Need to address teaching effectiveness part of assessment plan.
 - v. Cycle should align to 3 year reporting cycle mandated by the Office of Assessment.
 - vi. Overall, very strong effort and should be lauded for the design of these plans.
 - b. Held will communicate with the department to help them revise as needed.
 - c. Plans were accepted with the understanding that Held will communicate the points enumerated under point "a" above with them and assist in revising as needed before implementation.
5. Discuss April Meeting
 - a. Held notes that the April meeting date needs to be moved. The committee agrees to move it to Tuesday the 23rd.
6. Adjourn

