

Academic Assessment Committee  
Meeting Minutes  
September 10, 2020

The Academic Assessment Committee met at 1:43 p.m. on Thursday, September 10, 2020 virtually. Dr. Jacob Held, chair, and the following members were present: Stacy Lom, Donna Wake, Misty Booth, Laura Niswonger, Olcay Kursun, Leah Horton were present. Mark Reavis was not present. Alyson McEntire; Assessment Research Associate, was also present.

Order of Business:

1. The committee as a whole decided to have standing meetings on the second Thursday of the month from 1:30-2:30 pm virtually for the AY 2020-2021.
2. J. Held shared with the committee we now have a shared drive for all committee members to view. Within the drive will be documents for upcoming meetings.
3. J. Held did a basic overview of the assessment rubric and template that will be used when reviewing academic assessment plans.
4. J. Held shared with the committee a running spreadsheet for all non-accredited academic programs. Within this spreadsheet shows a status of where each plan is currently at within the process.
5. J. Held shared with the committee a, "Taskstream Basics" document. It's a step by step of how to navigate around Taskstream.

The meeting adjourned at 2:20 p.m.