

Academic Assessment Committee
Meeting Minutes
February 5, 2020

The Academic Assessment Committee met at 3:33 p.m. on Wednesday, February 5, 2020 in Wingo Hall 315. Dr. Jacob Held, chair, and the following members were present: Stacy Lom, Donna Wake, Misty Booth, Laura Niswonger, Olcay Kursun, and Scott Meador. Jim Downey and Amy Baldwin were not present. Alyson McEntire; Assessment Research Associate, was also present.

Order of Business:

1. D. Wake moved to approve the minutes from the December 4, 2019 meeting. S. Meador seconded the motion. Motion passed; all in favor to approve the minutes.
2. The committee as a whole agreed to have one representative from the new college, CAHSS, to replace the representatives from CFAC and CLA. The representative's term will end in 2022. Stacy Loom expressed interest in being the representative from CAHSS.
3. J. Held let the committee know we have received information from the Biology Department in regards to their assessment plan which has yet to be approved by AAC. Any new information we receive from departments will be housed in a google folder until all assessment plans are collected and ready for approval from the AAC Committee. Once plans are approved and plans input into Taskstream, historical data can be entered into the workspace.
4. The committee as a whole agreed to have an assessment cycle report every three years as opposed the current practice of requiring a report every year. These will be staggered. More information will come in the future.
5. The Academic Assessment Reporting Template is currently being updated. Once revised, the template will be brought to committee for approval.
6. We currently have 14 assessment plans accounted for while lacking 50. 4 programs are working towards regional accreditation so they are exempt from the review process in anticipation of successful applications to regional accreditors. The goal is to have all plans up to date by Spring 2021.

The meeting adjourned at 4:07 p.m.