

The SCEC met on Tuesday, September 24, 2019, from 4:06-4:43 pm in Wingo Hall 214. Present were Jonathan Glenn, Donna Bowman, Ramon Escamilla, and Matthew Connolly.

Stephen Feldman was not present.

No quorum was present, so official business was not conducted.

Discussion pertaining to Fall 2019:

- ❖ D. Bowman will be acting Chair of the Student Course Evaluation Committee for the Fall 2019 semester
- ❖ D. Bowman will be leading focus groups that will take place during the Fall Semester. There will be three types of focus groups: Faculty, Staff, and Students
- ❖ The first focus group will start with Faculty and the plan is to meet before midterm.
 - The goal is to listen to the Faculty, Chairs, Deans, Students as to what would be useful feedback from the role they are currently in, in providing useful and beneficial information to the SCES Committee in regards to the Student Course Experience Survey.
- ❖ D. Bowman will be representing the SCEC Committee in taking notes at each session.
- ❖ D. Bowman distributed a couple handouts to the committee
- ❖ D. Bowman has met with Faculty Senate Sub-Committee who is invested in the Student Course Experience Survey. While meeting a discussion was held in regards to the process that will be taken in performing the various focus groups across campus
- ❖ The goal is to meet with three focus groups that will roughly have 5-10 faculty members
- ❖ D. Bowman will send an invitation to deans and associate in the academic colleges, requesting that they distribute the information to their faculty. In doing so we hope to attract those that want to participate in the process. The message includes a link to a sign-up sheet for those who are interested in participating.