

Student Course Evaluation Committee
Meeting Minutes
November 15, 2018

The Student Course Evaluation Committee met at 1:43 pm on Thursday, November 15, 2018 in Torreyson Library Room 206. Dr. Jonathan Glenn; chair, and the following members were present: Ramon Escamillia, Betty Hubbard, Jeff Hill, Taylor Beevers, and Na Mi Bang, were present. Calian Marian, Stephen Feldman, Donna Bowman, Marco Ramirez, and Mary Beth Ivie were not present. Alyson McEntire; Coordinator of Assessment and Academic Support was also present.

Order of Business:

1. The minutes from the January 19, 2018 were accepted by consensus by members present.
2. The minutes from the October 15, 2018 were accepted by consensus by members present.
3. J. Glenn asked the committee if they have had a chance to look at the Report of the Teaching Evaluation Committee document that is currently located on the Assessment website. Discussion followed. The committee voiced that going forward the possibility of making recommendations and or revisions that would be needed to have a more up-to-date report.
4. J. Glenn announced that he has had a chance to meet both with the Faculty Senate subcommittee studying evaluation of teaching and with Donna Bowman. D. Bowman and J. Glenn will visit with the Faculty Senate subcommittee to determine a collaborative plan to ensure that the two groups do not step on each other's toes. Discussion followed. Before making any recommendations regarding the current question set, the committee agrees that it is crucial to get feedback from three stakeholder groups-students, faculty members being evaluated, and administrators who will use some aspects of the teacher courses. (Feedback mechanisms could include surveys or focus groups or both). What we learn from those groups can, then, contribute to the recommendations that we ultimately make.
5. The question set that is currently in use was distributed to the committee.
6. The committee urged that we keep in mind not only the pertinence of the question-set we recommend (each item measuring something we need to measure) but also to keep in mind alignment of new question-set with the existing one. This is important to faculty who are using results from their evaluations over time.
7. J. Glenn announced that going forward in 2019 the plan will be to perform bibliographical searches of recent research on this kind of evaluation while also researching on increasing response rates.

The meeting adjourned at 2:16 pm