

Co-Curricular & Support Unit Assessment Committee
Meeting Minutes
November 12, 2018

The Co-Curricular & Support Unit Assessment Committee met at 3:32 pm on Monday, November 12, 2018 in Wingo Hall 214. Jonathan Glenn; chair, and the following members were present: Darshon Anderson, Drew Courtway, Lisha Yates, John Fincher, Judy Kinnison, Phillip Bailey, Courtney Bryant and Bror Thirion were present. Natalie Shock and Mathilda Hatfield were not present. Alyson McEntire; Coordinator of Assessment and Academic Support was also present.

Order of Business:

1. J. Glenn asked the committee if anyone would be opposed to volunteering for the membership slots. Discussion followed. All committee members are in agreement. J. Glenn will update the Co-Curricular and Support Unit Assessment Committee Membership online under University Committees, Councils and Boards.
2. The committee charge states we will meet monthly. Committee members have narrowed it down to meeting at 3:00 pm on a Monday. Committee members have been asked to email the group with the Monday will work best for their schedule.
3. J. Glenn announced that A. McEntire is now certified in eXplorance Blue, our course evaluation software. J. Glenn is in the process of receiving his certification as well.
4. J. Glenn announced that the advertisement for Director of Assessment will be approaching. The idea is to have the interviews on campus during the Academic semester so all who wish to do so can participate in the process. We are looking to have someone in place by July 1, 2019. We will have representation from the Academic Assessment Committee, Student Course Evaluation Committee, Co-Curricular and Support Unit Committee, and possibly a few others. M. Hargis will chair the search.
5. J. Glenn and A. McEntire will bring a “state-of-the-sector” report—assessment plans that have been approved, those that are in the approval queue, and those not yet submitted—to the committee’s first meeting in 2019.
6. The committee has requested that, once we have a Director in place, to have trainings on the various software systems we currently use across campus.

The meeting adjourned at 4:07 pm.