

Academic Assessment Committee  
Meeting Minutes  
October 22, 2018

The Academic Assessment Committee met at 3:30 p.m. on Monday, October 22, 2018 in Wingo Hall 214. Dr. Jonathan Glenn; chair, and the following members were present: Jim Downey, Jennifer Hawkinson, Amy Baldwin, Jacob Held, Charles Watson, and Misty Booth were present. Donna Wake was not present. Alyson McEntire; Coordinator of Assessment and Academic Support was also present.

Order of Business:

1. J. Glenn thanked the committee for being a part of the AAC and welcomed any feedback on the approach moving forward this academic year. The committee voiced new suggestions while wanting to obtain some of the same structure.
2. J. Glenn announced that A. McEntire along with his self will be certified administrators in the course evaluations systems, eXplorance in the upcoming weeks.
3. J. Glenn announced that the advertisement for Director of Assessment will be approaching. The idea is to have the interviews on campus during the Academic semester so all can be apart and participate in the process.
4. J. Glenn has asked all the Deans to identify individuals within their college who are assessment people. Meetings are taking place and will continue to take place in the upcoming weeks.
5. J. Glenn asked the committee to provide feedback as far as what they feel needs to be accomplished this Academic year. Discussion followed. The committee wants to be informed in what still needs to be done, what departments still lack Assessment plans, where are we? The approach will be to sift through the plans that haven't been approved by the AAC and see where we are at and identify those that need review.
6. The committee agreed to have our regularly scheduled meetings on the third Wednesday of the month starting at 3:30 pm in Wingo Hall 315. Our next scheduled meeting will be held on Wednesday, November 14, 2018 at 3:30 pm in Wingo Hall 211.
7. J. Glenn announced that A. McEntire will send out an agenda a week before the next meeting.

The meeting adjourned at 4:23 p.m.