

MEMORANDUM

TO: Brandon Combs
Jeff Hill
Mary Ann Campbell
Candice Barnes
Stephen Feldman
Alana Reid
Donna Bowman
Calin Marian
Megan McAfee
Hannah Mangum
Gene Austin
Bailey Black
Christian Robinson

FROM: Brandon Combs, Chair

DATE: March 17, 2017

SUBJECT: Student Evaluations of Teachers Committee

The Student Evaluations of Teachers Committee will meet on Friday, March 31st, 2017 from 8:30-9:30 am in Wingo 315. The following items will be discussed:

1. Meeting Schedule
2. RPT Criteria [attached]
3. Example RFP Lit Review
4. SET Question Set
5. Committee Name [SCEC]