

Student Evaluations of Teachers Committee  
Meeting Minutes  
September 8, 2017

The Student Evaluation of Teachers Committee met at 10:00 am on Friday, September 8, 2017 in Wingo Hall 315. Brandon Combs; chair, and the following members were present: Donna Bowman, Jeff Hill, Stephen Feldman, Alana Reid, and Whit Ables were present. Candice Barnes and Calin Marian were not present. Alyson McEntire; Coordinator of Assessment and Academic Support was also present.

Order of Business:

1. B. Combs did a brief overview of the charge of the committee, followed by going around the table for a short introduction of committee members.
2. B. Combs informed the committee of the presentation he presented to the Faculty Senate at the end of last academic year.
3. B. Combs informed the committee of the RFP process that was performed this past summer in regards to the course evaluation software. Discussion followed. The software that won the bid was Explorance. The software has been purchased.
4. B. Combs informed the committee the link to eXplorance can be found on the assessment webpage.
5. The committee agreed to have SET Committee monthly meetings on Friday mornings during the AY 2017-2018.

The meeting adjourned at 10:23 a.m.