

Co-Curricular & Support Unit Assessment Committee  
Meeting Minutes  
September 7, 2017

The Co-Curricular & Support Unit Assessment Committee met at 3:30 pm on Thursday, September 7, 2017 in Wingo Hall 315. Brandon Combs; chair, and the following members were present: Darshon Anderson, Phillip Bailey, Natalie Shock, Drew Courtway, John Fincher, and Mathilda Hatfield were present. Alyson McEntire; Coordinator of Assessment and Academic Support was also present.

Order of Business:

1. B. Combs did a brief overview of the charge of the committee, followed by going around the table for a short introduction of committee members.
2. B. Combs discussed what assessment means and also stated that most faculty and or staff currently assess without even knowing. B. Combs advised the committee to document what he or she is doing for assessment purposes.
3. B. Combs discussed the assessment plan template. Discussion followed. All assessment templates can be found on the assessment webpage.
4. B. Combs informed the committee that he will work individually with Co-Curricular & Support Units to gather information. Once this has been completed, then the information will be inputted within Taskstream (PAWS).
5. B. Combs informed the committee the goal is to have all academic & non-academic units in a plan by the end of the 2017-2018 AY.

The meeting adjourned at 4:00 PM