

Academic Assessment Committee
Meeting Minutes
August 22, 2017

The Academic Assessment Committee met at 3:00 p.m. on Tuesday, August 22, 2017 in Wingo Hall 214. Brandon Combs; chair, and the following members were present: Jim Downey, Jennifer Hawkinson, Amy Baldwin, Charles Watson, Jacob Held, Julie Meaux, Spencer Burton and Lynn Burley were present. Donna Wake was not present. Alyson McEntire; Coordinator of Assessment and Academic Support was also present.

Order of Business:

1. J. Hawkinson made a motion to approve the minutes from the April 25, 2017 meeting. J. Downey seconded the motion. Motion passed; four in favor to approve the minutes, and four abstentions.
2. The committee reviewed the Assessment Plan for the BS in Exercise Science. A motion was made by J. Downey to approve the plan. C. Watson seconded the motion. Discussion followed. Motion passed; eight in favor to approve the plan with addition to add the content rubric.
3. B. Combs introduced our SGA appointee, Spencer Burton. S. Burton will represent SGA during the 2017-2018 AY AAC meetings.
4. B. Combs and J. Held discussed some of the changes that have been made for spring 2017 in UCA Core. Discussion followed.
5. B. Combs announced there will be UCA Core Trainings approaching. He advised that if your schedule allows, please try to make these trainings.
6. B. Combs provided a status update for the assessment plan and timeline. Most plans are near completion if not already completed. The deadline will be December 15, 2017. The Taskstream link can be found going through the Assessment homepage, or through MyUCA.
7. The committee agreed to have 2017-2018 AY AAC Committee Meetings on the second Wednesday of the month from 3:30-4:30pm in Wingo 214. The next meeting will be held on September 13, 2017 from 3:30-4:30 pm in Wingo 214.
8. B. Combs informed the committee that we have purchased a new software for course evaluations. The software is called Explorance Blue (Blue Evals). Our plan is to implement the end of the fall semester. A big thanks to the Course Evaluation RFP Committee for their time and dedication through this process.

The meeting adjourned at 3:42 p.m.