

Academic Assessment Committee  
Meeting Minutes  
October 25, 2016

The Academic Assessment Committee met at 1:40 p.m. on Tuesday, October 25, 2016 in Wingo Hall 214. Kurt Boniecki; chair, and the following members were present: Jim Downey, Lynn Burley, Jennifer Hawkinson, Julie Meaux, Mary Wood, Charles Watson, Jacob Held, and Rose McGarrity. Donna Wake and Tricia Smith were not present.

Order of Business:

1. M. Wood made a motion to approve the minutes from the September 27, 2016 meeting. J. Meaux seconded the motion. Motion passed; six in favor to approve the minutes, with two abstentions.
2. The committee reviewed the Continuous Improvement (CI) Process plan for the BA & BS in Interior Design. A motion was made by L. Burley to approve the plan. C. Watson seconded the motion. Discussion followed. A motion was made by L. Burley to table the plan. J. Downey seconded the motion. Motion passed; seven in favor to table the plan, one opposed, and no abstentions.
3. The committee agreed to have the Department Chair at each meeting to represent the Continuous Improvement (CI) Process plan that will be reviewed. If the Chair is unavailable, a representative needs to be present.
4. The committee reviewed the CI-Process plan for the BS in Family and Consumer Science. A motion was made by L. Burley to approve the plan. J. Hawkinson seconded the motion. Discussion followed. A motion was made by L. Burley to table the plan. J. Downey seconded the motion. Motion passed; seven in favor to table the plan, one opposed, and no abstentions.
5. K. Boniecki provided information in regards to the HLC visit.

The meeting adjourned at 2:07 p.m.