



Student Graduation Application Worksheet

INSTRUCTIONS:

After reviewing your graduation application and DegreeWorks audit, you should complete this worksheet with the assistance of your faculty advisor. **Note that you must complete all categories of degree requirements listed below or you will not be eligible to graduate.** You do not need to submit this worksheet; it is for your personal use only.

Name _____ Student ID _____ Date _____

LOWER DIVISION CORE

Is your Lower Division Core completed? Yes No

If no, what classes do you still need to take for your Lower Division Core requirements to be complete?

MINOR (IF APPLICABLE)

What is your minor? _____

Is your minor completed? Yes No No Minor Required

If no, what classes do you still need to take for your minor to be complete? _____

Do you meet the minimum GPA requirements (2.0) for your minor? Yes No

What is your current minor GPA? _____

SECOND MINOR (IF APPLICABLE)

What is your second minor? _____

Is your second minor completed? Yes No No Second Minor

If no, what classes do you still need to take for your second minor to be complete? _____

Do you meet the minimum GPA requirements (2.0)? Yes No

What is your current second minor GPA? _____

FYI: You cannot count one course toward satisfying the credit hour requirements for both a major and minor, a double major, or a double minor. Discuss with your faculty advisor if you have any questions.

SPECIAL DEGREE REQUIREMENTS (IF APPLICABLE)

BA, BS, and BFA degrees have special requirements. If you are a candidate for one of these degrees, check below.

Bachelor of Arts (BA) Bachelor of Science (BS) Bachelor of Fine Arts (BFA) Not Applicable

Are your special degree requirements completed? Yes No

If no, what classes do you still need to take for your special degree requirements to be complete?

40 HOURS OF UPPER DIVISION CREDIT

All students must complete at least 40 hours of Junior and Senior level courses (3000 or 4000 level courses).

Are your 40 hours of Upper Division credit complete? Yes No

If no, how many hours of Upper Division credit have you completed? _____

How many hours of Upper Division credit are currently in progress? _____

How many hours of Upper Division credit do you still need to graduate? _____

120 HOURS OF UNDUPLICATED CREDIT

All degree programs at UCA require the completion of at least 120 hours of unduplicated credit in order to graduate. If a course is repeated, its credit hours will not be included in the total credit hours counted toward a degree, as this is duplicate credit.

Are your 120 hours of unduplicated credit completed? Yes No

If no, how many hours of unduplicated credit have you completed? _____

How many hours of unduplicated credit are currently in progress? _____

How many hours of unduplicated credit do you still need to graduate? _____

60 HOURS FROM A 4-YEAR INSTITUTION

All students must complete a minimum of 60 hours of credit from a 4-year university in order to receive a degree.

Are your 60 hours of credit from a 4-year university completed? Yes No

If no, how many hours of credit have you completed from a 4-year university? _____

How many hours of credit from a 4-year university are currently in progress? _____

How many hours of credit from a 4-year university do you still need to graduate? _____

MAJOR REQUIREMENTS

What is your major? _____

Is your major completed? Yes No

If no, what classes do you still need to graduate? _____

Do you meet the minimum GPA requirements (2.0) for your major? Yes No

What is your current major GPA? _____

SECOND MAJOR (IF APPLICABLE)

What is your second major? _____

Is your second major completed? Yes No No Second Major

If no, what classes do you still need to graduate? _____

Do you meet the minimum GPA requirements (2.0) for your second major? Yes No

What is your current second major GPA? _____