

University of Central Arkansas
Council of Deans
Wednesday, September 24, 2025
9:00 a.m. - 11:00 a.m.
Wingo 214

MINUTES

1. Welcome: The Council of Deans met on Wednesday, September 24, 2025, at 9:00 a.m. in Wingo 214. Provost Michael Hargis presided, and the following members were present: Dr. Stephen Addison, Dr. Tim Bisping, Dr. Kurt Boniecki, Dr. Debbie Dailey, Dr. Michael Mills, Dr. Nancy Reese, Dr. Patricia Smith, and Dr. Stephanie Rose (for Dr. Tom Williams). Guests: Dr. Kevin Thomas, Vice President for Enrollment Services and Student Success and Ms. Vicki Summers, Registrar
2. Guests: Dr. Kevin Thomas, Vice President for Enrollment Services and Student Success and Ms. Vicky Summers, Registrar: Ms. Summers shared that CRNs and class schedules rollover in mid-September and mid-February. The dates and process were established through collaboration with the Academic Council. The dates are set at this time to allow for advising. Members discussed the possibility of streamlining the rollover and identifying discrepancies with the assistance of the new software that is under review. Ms. Summers will discuss this possibility with Information Technology and keep members apprised.
3. Action Items
 - a. September 10, 2025 COD Minutes: A motion by Dr. Stephen Addison and second by Dr. Patricia Smith was made to approve the minutes from September 10, 2025. The motion carried with one revision and one abstention.
4. Provost Updates
 - a. Strategic Planning: Provost Hargis shared the progress and current timeline regarding strategic planning. Working groups are currently gathering information. The next team meeting will be held October 2nd and campus feedback labs will follow.
5. Discussion Items
 - a. Arkansas Act 340: Members discussed Arkansas Act 340 and will continue to have open conversations.
 - b. Council of Deans Book Discussion: Dr. Kurt Boniecki will lead the group reading of the book, Start, Stop, or Grow? Further information will be forthcoming.

6. Unit Updates

- a. Graduate School: Dr. Michael Mills will be speaking with the Faculty Senate regarding the human ethics system and research compliance.

7. Important Dates and Information Items

- [2025-2026 Academic Timetable](#)
- [Academic Year 2025–2026 Schedule for Student Course Experience Surveys](#)
- COD Meetings
 - October 8th: Mr. Warren Readnour and Mr. Jeremy Gillam
- September 19-29, 2025: Progress reporting open via Slate
- September 26, 2025: Sabbatical Leave application for summer/fall 2026 and spring 2027 due to dean
- September 30, 2025: 2026 Summer Stipend proposals due to dean
- September 30, 2025: Faculty development grant proposals to CETAL
- October 1, 2025: Annual reports to dean
- October 2, 2025: Board of Trustees Meeting
- October 8, 2025: Distinguished Faculty Emeritus recommendations due to dean
- October 22, 2025: Distinguished Scholars Day
- October 29-November 11, 2025: Spring 2026 Priority & Advanced Registration
- December 1, 2025: Promotion/Tenure/Advancement applications due to dean
- December 11-12, 2025: Winter Commencement
- March 12, 2026: UCA Day of Giving/March 13, 2026: Announcement

With no further business the meeting adjourned at 10:50 am