

University of Central Arkansas  
Council of Deans  
Wednesday, July 30, 2025  
9:00 a.m. - 11:00 a.m.  
Wingo 214

MINUTES

1. Welcome: The Council of Deans met on Wednesday, July 30, 2025, at 9:00 a.m. in Wingo 214. Provost Michael Hargis presided, and the following members were present: Tim Bisping, Kurt Boniecki, Debbie Dailey, Michael Mills, Darshon Reed (for Nancy Reese), Patricia Smith, and Tom Williams. Guests: Amber Hall, Director of Institutional Research and Kristin Heffington, Institutional Research Associate.
2. Argos Training Update: Kristin Heffington provided training information for the Argos Dashboard. Institutional Research will be reaching out to those with access for updated training on the Argos report runner. Members discussed how to utilize Argos for the best outcomes.
3. Provost Updates
  - a. Members will receive an email from the Strategic Communication team in Enrollment Management requesting (1) contact information for unit point people who manage communication initiatives and (2) feedback on program-level one-pagers; Provost Hargis directed members to provide this information to better support Enrollment Management.
4. Action Items
  - a. July 16, 2025 COD Minutes: A motion by Patricia Smith and second by Tom Williams was made to approve the minutes from July 16, 2025 as written. The motion carried with three abstentions.
5. Discussion Items
  - a. Academic Timetable: Members discussed the timelines listed on the academic timetable, specifically faculty performance forms and spring registration schedules. The Academic Council is considering the review timeline. Provost Hargis will invite Kevin Thomas and the Registrar's office to attend a COD meeting to discuss the registration schedule and answer questions.
  - b. Strategic Planning Status Updates: Provost Hargis provided a strategic planning update. He will be sharing information during the Faculty/Staff Convocation.
  - c. Faculty/Staff Convocation: The Faculty/Staff Convocation will be held on Wednesday, August 20th at 9:00 am in Reynolds Performance Hall.
  - d. Deans Retreat: Provost Hargis shared the agenda for the August 6th Dean's retreat.
6. Unit Updates
  - a. College of Business

- i. Position searches are continuing.
  - b. Honors College
    - i. The Outreach and Community Engagement Director search is moving forward.
  - c. Institutional Effectiveness
    - i. New faculty orientation will be held on Monday, August 18th. Lunch with the Deans is scheduled for 12:15 pm. Please contact Amy Hawkins to RSVP.
  - d. Graduate Office
    - i. The final implementation of CAYUSE is taking place and will be ready to launch on August 4th. It will go live on August 25th.
  - e. College of Education
    - i. The Mashburn Institute begins today (July 30th) and will continue through tomorrow (July 31st).
  - f. College of Health and Behavioral Sciences
    - i. The college hosted the chancellor and provost from UAPB. They are interested in developing a care clinic and integrated health building based on UCA's model.
7. Important Dates and Information Items
- [2025-2026 Academic Timetable](#)
  - August 6: Dean's Retreat
  - August 9: Graduate Commencement
    - 9:00 a.m.
      - College of Arts, Humanities, and Social Sciences
      - College of Business
      - College of Health and Behavioral Sciences (Communication Sciences and Disorders, Occupational Therapy, Psychology & Counseling, Exercise Science, Sport Management, Nursing)
    - 12:00 p.m.
      - College of Education
      - College of Science and Engineering
      - College of Health and Behavioral Sciences (Physical Therapy, Health Science, Nutrition & Family Science)
  - August 18-22: Welcome Week

With no further business the meeting adjourned at 10:50 am