

University of Central Arkansas
Council of Deans
Wednesday, May 21, 2025
9:00 a.m. - 11:00 a.m.
Wingo 214

MINUTES

1. Welcome and Action Items: The Council of Deans met on Wednesday, May 21, 2025, at 9:00 a.m. in Wingo 214. Provost Michael Hargis presided, and the following members were present: Kari Naylor (for Stephen Addison), Kurt Boniecki, Mike Casey, Debbie Dailey, Michael Mills, Nancy Reese, and Paige Rose (for Tom Williams).
 - a. May 7, 2025, COD Minutes: A motion by Patricia Smith and second by Mike Casey was made to approve the Council of Deans minutes from May 7, 2025. Motion passed with three abstentions.
2. Discussion Items
 - a. Inclusive Access-Name Sharing: Members discussed the Inclusive Access program at the UCA Bookstore. The bookstore will be notified not to share student information with faculty. Provost Hargis will contact the bookstore and share options that may be helpful to faculty.
 - b. OCE Search Update: Patricia Smith is chairing the Office of Outreach and Community Engagement Executive Director search. The committee has been finalized and will meet on June 4, 2025, to begin the search process.
 - c. Quality Control: Members were asked to implement proactive quality control practices regarding documents, specifically those submitted to Human Resources, Budget, and Procurement/Travel. COD will invite these departments to future meetings to discuss questions and concerns.
 - d. P&T Sample Binder Recommendations for CETAL: CETAL is requesting exemplary promotion/tenure application binders for their library. The binders will be used as a guide for faculty beginning their application process. Members will submit names to the Provost for submission to the CETAL library.
3. Provost Update
 - a. May 29, 2025 - The renaming ceremony of the HPER Center to the Thomas C. Courtway Student Recreation Center to be held May 29th following the Board of Trustees meeting.
 - b. Members were asked to work with department chairs to adjust seats to the maximum allowed in order for students to build their schedules. The incoming seats are almost identical to Fall 2024 and are expected to increase.
 - c. Student Retention Rates: Members discussed the Fall 2024-2025 student retention rate.
4. Unit Updates
 - a. Members shared updates on their respective divisions.

- b. Kurt Boniecki shared that the Arkansas Division of Higher Education will be implementing common course numbers for all Arkansas public institutions. All institutions will use the same subject codes and five-digit number system. UCA will complete these changes by Fall 2026 for Fall 2027 registration.
5. Important Dates and Information Items
- [FY25 Financial Services Information & Deadlines](#)
 - [Academic Timetable 2024-2025](#)
 - May 29th: Board of Trustees Meeting
 - May 29th: 12:00-2:00 p.m.: Thomas C. Courtway Student Recreation Center Unveiling - HPER Center
 - June 4th: COD Meeting
 - July 21-22: CETAL Chair & Director Retreat
 - August 5th-7th: Dean's Retreat

With no further business, the meeting adjourned at 11:05 a.m.