

University of Central Arkansas  
Council of Deans  
Wednesday, May 7, 2025  
9:00 a.m. - 11:00 a.m.  
Wingo 214

1. Welcome: The Council of Deans met on Wednesday, May 7, 2025 at 9:00 am in Wingo 214. Provost Michael Hargis presided, and the following members were present: Stephen Addison, Kurt Boniecki, Mike Casey, Debbie Dailey, Michael Mills, Nancy Reese, and Tom Williams.
2. Action Items
  - a. April 9, 2025 COD Minutes: A motion by Stephen Addison and second by Mike Casey was made to approve the Council of Deans minutes from April 9, 2025. The motion carried with one abstention.
  - b. April 17, 2025 Graduate Council: A motion by Michael Mills and second by Stephen Addison was made to approve the Graduate Council recommendations from the April 17, 2025 meeting. The motion carried.
  - c. May 1, 2025 Undergraduate Council: A motion by Kurt Boniecki and second by Stephen Addison was made to approve the Undergraduate Council recommendations from the May 1, 2025 meeting. Following discussion, the motion carried.
3. Discussion Items
  - a. Planning Retreat: The Council of Deans retreat will take place August 5-7, 2025. Members will receive a shared planning document to begin developing the agenda.
  - b. 2028-2029 Academic Calendar: The 2028-2029 Academic Calendar will be submitted to the Board of Trustees for approval at the May 29, 2025 meeting. Members reviewed and endorsed the calendar.
  - c. Commencement Debrief: Members discussed the success of spring commencement and made recommendations for future ceremonies. Provost Hargis asked that members encourage faculty to attend as representatives of their programs, college, and the university.
  - d. Provost Update
    - i. Reminder - Remote work begins Friday, May 9th through July 25th. Members were asked to work with their units to ensure that campus operations continue and employees working remotely are available.
    - ii. Reminder - Members were asked to share information and activities on the Unit Update Matrix that is available on the shared drive.
    - iii. Reminder - The summer tuition and salary calculator is available on the Academic Affairs page under Forms and Quicklinks.
    - iv. Salary Study - Members received an update regarding the salary study. UCA has received the final data file and, upon finalizing, will have to be

reviewed by the Board of Trustees. Due to the timeline, it will not be included in the July 1st budget.

- e. Unit Updates: Members shared updates on their respective divisions.
4. Important Dates and Information Items
- [Academic Timetable 2024-2025](#)
  - May 19th-22nd: Academic Affairs Leadership Evaluation Meetings
  - May 21st: COD Meeting
  - May 29th: Board of Trustees Meeting
  - May 29th: 12:00-2:00pm: Thomas C. Courtway Student Recreation Center Unveiling - HPER Center
  - June 4th: COD Meeting
  - August 5th-7th: Dean's Retreat

With no further business the meeting adjourned at 11:30 am