

University of Central Arkansas  
Council of Deans  
Wednesday, April 9, 2025  
9:00 a.m. - 11:00 a.m.  
Wingo 214

MINUTES

1. Welcome: The Council of Deans met on Wednesday, April 9, 2025, at 9:00am in Wingo 214. Provost Michael Hargis presided, and the following members were present: Stephen Addison, Kurt Boniecki, Mike Casey, Deborah Dailey, Nancy Reese, Patricia Smith, and Tom Williams.
2. Action Items
  - a. March 12, 2025 COD Minutes: A motion by Stephen Addison and second by Patricia Smith was made to approve the minutes from March 12, 2025 as presented. The motion carried.
  - b. April 3, 2025 Undergraduate Council: A motion by Kurt Boniecki and second by Stephen Addison was made to approve the Undergraduate Council recommendations from the April 3, 2025 meeting. The motion carried.
  - c. March 20, 2025 Graduate Council: A motion by Kurt Boniecki and second by Stephen Addison was made to approve the Graduate Council recommendations from the March 20, 2025 meeting. The motion carried.
3. Discussion Items
  - a. Discussion
    - i. Planning Retreat: Members discussed holding a dean's planning retreat in early August. The agenda will be priority-driven and focus on the long-term goals and aspirations of all colleges to strengthen the university.
    - ii. Annual Review Process and Tools: Members discussed the process and tools currently used to complete faculty annual reviews. Members were asked to begin modifying the focus from performance review to performance planning by setting professional, college, and university goals. Department administrators should adhere to the deadlines set for the review process.
  - b. Provost Updates and Reminders
    - i. Members received a legislative update regarding the university.
    - ii. Fall enrollment is moving in a positive direction.
    - iii. The final community conversation will take place Thursday, April 10th. The Central Strategy Team will use this information (along with other pertinent data) to refine our strategy and begin to identify strategic imperatives.
  - c. Unit Updates: Members shared updates on their respective divisions.

#### 4. Important Dates

- [Academic Timetable 2024-2025](#)
- April 12th: Laurels & Stripes-7:00 p.m.-HPER Center
- April 14th-18th: [Employee Appreciation Week](#)
- April 15th: Faculty and Staff Recognition Celebration-1:40 p.m.- RWSC Ballroom
- April 17th: Forever a Bear Ceremony-1:40 p.m.-Amphitheatre
- May 1st: Graduate Commencement-5:00 p.m.
- May 2nd: Undergraduate Commencement
  - 9:00 a.m.-CAHSS
  - 12:00 p.m.-COB and COE
  - 3:00 p.m.-CHBS (Exercise Science, Health Science, Nutrition & Family Science, Psychology & Counseling)
  - 6:00 p.m.-CoSE and CHBS (Nursing, Communication Sciences & Disorders)

With no further business the meeting adjourned at 11:00 am