

University of Central Arkansas
Council of Deans
Wednesday, May 22, 2024
10:00 a.m. - 11:00 a.m.
Wingo 213

MINUTES

1. Welcome: The Council of Deans met on Wednesday, May 22, 2024 at 10:00 am in Wingo 214. Provost Poulter presided and the following members were present: Kurt Boniecki, Victoria Groves-Scott, Michael Hargis, Michael Mills, Nancy Reese, Patricia Smith, and Tom Williams. Guest: Kevin Thomas, Vice President for Enrollment Services and Student Success
2. Action Items
 - a. May 8, 2024 Minutes: A motion by Tom Williams and second by Patricia Smith was made to approve the May 8, 2024 minutes as presented. The motion carried.
3. Business
 - a. Provost Updates
 - i. Members received updates regarding campus buildings and infrastructure plans.
 - ii. Members received updates from the May 21st Board of Trustees meeting.
4. Discussion
 - a. Course Considerations: Kevin Thomas shared data regarding fall enrollments and the need to release course seats for freshmen classes. Members discussed the recommended strategy and will share the data and strategic enrollment information with chairs. Tom Williams remarked on the challenges of his department chairs regarding fall course scheduling and seating capacity.
5. Important Dates
 - o [Academic Timetable 2023-2024](#)
 - Academic Affairs Initiatives
 - o Policy and Process Improvements - Continuing project
 - o First-year Seminar Program - Monitoring
 - o Ongoing attention to continuous improvements in attracting and retaining employees

With no further business the meeting adjourned at 11:50 a.m.