

University of Central Arkansas  
Council of Deans  
Wednesday, April 24, 2024  
9:00 a.m. - 11:00 a.m.  
Zoom

MINUTES

1. Welcome: The Council of Deans met on Wednesday, April 24, 2024 at 9:00 am via Zoom. Provost Poulter presided and the following members were present: Stephen Addison, Kurt Boniecki, Victoria Groves-Scott, Michael Hargis, Michael Mills, Nancy Reese, Patricia Smith, and Tom Williams.
2. Action Items
  - a. April 10, 2024 Minutes: A motion by Stephen Addison and second by Nancy Reese was made to approve the minutes from April 10, 2024. The motion carried with one abstention.
  - b. Graduate Council 4/18/2024: A motion by Michael Mills and second by Stephen Addison was made to approve the Graduate Council items from April 18, 2024. The motion carried.
3. Business
  - a. Provost Updates - Provost Poulter provided updates on the following items:
    - i. Status of the RFP for salary review.
    - ii. Institutional Research's performance funding report.
    - iii. April 26th Higher Education Coordinating Board meeting.
  - b. Other
    - i. CIP Codes: Members discussed CIP code and salary data.
    - ii. Increased administrative assistant salary and compression: Members discussed the importance of addressing compression, especially among the lower salary bands, as the university continues to raise the base pay threshold for a variety of roles.
4. Discussion
  - a. Division Updates: Members provided updates on their respective colleges.
5. Important Dates
  - o [Academic Timetable 2023-2024](#)
  - o May 3rd, 5:00 pm - Graduate School Commencement
  - o May 4th - Undergraduate Commencement
    - CAHSS - 9:00 am
    - COB/COE - 11:30 am

- CHBS - 2:00 pm (Exercise Science, Health Sciences, Nutrition & Family Services, Psychology & Counseling)
  - CHBS/CNSM - 4:30 pm (Nursing, Communication Sciences & Disorders)
- May 8th, 9:00 am - COD at Buffalo Alumni Hall
- May 21st - Board of Trustees Meeting
  
- Academic Affairs Initiatives
  - Diversity, Belonging, Inclusion, and Equity - Continuing project
  - Policy and Process Improvements - Continuing project
  - First-year Seminar Program - Continuing project
  - Summer School Guidelines – Continuing

With no further business the meeting adjourned at 10:50 am