

University of Central Arkansas
Council of Deans
Wednesday, April 10, 2024
9:00 a.m. - 11:00 a.m.
Wingo 214

MINUTES

1. Welcome: The Council of Deans met on Wednesday, April 10, 2024 at 9:00 am in Wingo 214. Provost Poulter presided and the following members were present: Stephen Addison, Kurt Boniecki, Victoria Groves-Scott, Michael Hargis, Michael Mills, Nancy Reese, and Tom Williams.
2. Action Items
 - a. March 13, 2024 Minutes: A motion by Stephen Addison and second by Michael Hargis was made to approve the minutes from March 13, 2024. The motion carried with one abstention.
 - b. Graduate Council 3/21/2024: A motion by Michael Mills and second by Victoria Groves-Scott was made to approve the Graduate Council items from March 21, 2024. The motion carried.
 - c. Undergraduate Council 4/4/2024: A motion by Kurt Boniecki and second by Stephen Addison was made to approve the Undergraduate Council items from April 4, 2024. The motion carried.
 - d. Name Change for the College of Natural Sciences & Mathematics and Department of Physics and Astronomy: A motion by Stephen Addison and second by Tom Williams was made to approve changing the name of the College of Natural Sciences and Mathematics to the College of Science and Engineering and changing the name of the Department of Physics and Astronomy to the Department of Physics, Astronomy, and Engineering. The motion carried..
3. Business
 - a. Provost Updates
 - i. Summer School Guidelines: Members shared feedback from chairs regarding the use of the new summer school scheduling software.
 - ii. Final Exams: Provost Poulter emphasized the necessity of holding final exams during finals week.
 - iii. Meeting Class regularly: Members discussed the need for chairs to enforce classes from being canceled unnecessarily. Members will emphasize this with chairs.
 - iv. Faculty availability: Members discussed the importance of faculty designating and adhering to their office hours.
 - v. Scheduling issues: Members discussed course scheduling issues. Members will request chairs to review seat caps.

- vi. Base Pay for Clinical and Lecturer I: The base pay for clinical and lecturer I positions has been set and will be presented to the Board of Trustees at the May 21st meeting..
 - b. Other
 - i. Reynolds Work Study Students - Tom Williams: Members discussed the request that Reynolds work study students have excused absences for working shows. Members will discuss this request with chairs and faculty.
4. Discussion
- a. Division Updates: Members shared updates on their respective colleges.
5. Important Dates
- [Academic Timetable 2023-2024](#)
 - April 18th, x-period - Forever A Bear
 - April 22nd, 2:00 pm - Provost Poulter Retirement Reception
 - April 23rd, 3:00 pm - Dr. Pastor Retirement Reception
 - April 24th, 9:00am - COD
 - May 3rd, 5:00 pm - Graduate School Commencement
 - May 4th - Undergraduate Commencement
 - CAHSS - 9:00 am
 - COB/COE - 11:30 am
 - CHBS - 2:00 pm (Exercise Science, Health Sciences, Nutrition & Family Services, Psychology & Counseling)
 - CHBS/CNSM - 4:30 pm (Nursing, Communication Sciences & Disorders)
 - May 8th, 9:00 am - COD/Chris Wyrick
 - May 21st - Board of Trustees Meeting
- Academic Affairs Initiatives
 - Diversity, Belonging, Inclusion, and Equity - Continuing project
 - Policy and Process Improvements - Continuing project
 - First-year Seminar Program - Continuing project
 - Summer School Guidelines – Continuing

With no further business the meeting adjourned at 10:55 a.m.