

University of Central Arkansas  
Council of Deans  
Wednesday, March 13, 2024  
9:00 a.m. - 11:00 a.m.  
Wingo 315

MINUTES

1. Welcome: The Council of Deans met on Wednesday, March 13, 2024 at 9:00 am in Wingo 315. Provost Poulter presided and the following members were present: Stephen Addison, Victoria Groves-Scott, Michael Hargis, Nancy Reese, Patricia Smith and Tom Williams.
2. Deans for a Day: Members welcomed the following Dean for a Day representatives:  

Hiroto Arima, College of Arts, Humanities and Social Sciences Student Dean  
Da'Mya Brittian, College of Business Student Dean  
Jordan Tribble, College of Education Student Dean  
Trey Massingill, College of Natural Sciences and Mathematics Student Dean  
Jennifer Propes, College of Health and Behavioral Sciences Student Dean  
Erin George, Honors College Student Dean
3. Action Items
  - a. February 14, 2024 Minutes: A motion by Stephen Addison and second by Patricia Smith was made to approve the minutes from February 14, 2024. The motion carried with one abstention.
  - b. Graduate Council: A motion by Victoria Groves-Scott and second by Stephen Addison was made to approve the Graduate Council items from February 15, 2024. The motion carried.
  - c. Undergraduate Council: A motion by Stephen Addison and second by Michael Hargis was made to approve the Undergraduate Council items from March 7, 2024. The motion carried.
4. Business
  - a. Provost Updates
    - i. Applications for UCA's LEAD program are now open until April 12th.
    - ii. Phishing emails are still a serious issue on campus. Faculty and staff are asked to review the cyber security training courses available through Vector training.
    - iii. Provost Poulter updated members on Day of Giving.

- b. Other
  - i. Peer and Aspirant Institutions Review: Members received and reviewed a draft of the university's new peer and aspirant institution list.
  - ii. Strategic Plan amended (Goal 3): The Board of Trustees will receive a proposed addition to goal three of the strategic plan at the May meeting. This addition will address faculty recruitment and longevity.
  - iii. Summer School Summary Report: Members discussed the summer school summary report. Provost Poulter will provide the report to the new provost.
  - iv. Salary Review: Members discussed the on-going salary review.
  
- 5. Discussion
  - a. Division Updates: Members shared updates on their respective colleges.
  
- 6. Important Dates
  - [Academic Timetable 2023-2024](#)
  - April 2nd, X-period - Service Awards
  - April 8th - Eclipse Day
  - April 18th, X-period - Forever A Bear Service
  - April 22nd, 2:00 pm - Provost Poulter Retirement Reception
  - May 3rd, 5:00 pm - Graduate School Commencement
  - May 4th - Undergraduate Commencement
    - CAHSS - 9:00 am
    - COB/COE - 11:30 am
    - CHBS - 2:00 pm (Exercise Science, Health Sciences, Nutrition & Family Services, Psychology & Counseling)
    - CHBS/CNSM - 4:30 pm (Nursing, Communication Sciences & Disorders)
  - May 21<sup>st</sup> - Board of Trustees
  
- Academic Affairs Initiatives
  - Diversity, Belonging, Inclusion, and Equity - Continuing project
  - Policy and Process Improvements - Continuing project
  - First-year Seminar Program - Continuing project
  - Summer School Guidelines – Continuing

With no further business the meeting adjourned at 10:30 a.m.