

University of Central Arkansas  
Council of Deans  
Wednesday, January 31, 2024  
9:00 a.m. - 11:00 a.m.  
Wingo 213

MINUTES

1. Welcome: The Council of Deans met on Wednesday, January 31, 2024 at 9:00 am in Wingo 214. Provost Poulter presided and the following members were present: Stephen Addison, Kurt Boniecki, Victoria Groves-Scott, Michael Hargis, Michael Mills, Nancy Reese, Patricia Smith and Tom Williams. Guests: Dr. Stephanie Watson, Mrs. Terri Canino, Ms. Lori Hudspeth
2. Guest: Summer School Analytics Tool: Dr. Stephanie Watson, Chair, Department of Accounting: Dr. Watson presented the summer school analytics tool for department chair planning. The tool will be available by Summer 2024 registration.
3. Action Items
  - a. January 17, 2024 COD Minutes: A motion by Stephen Addison and second by Patricia Smith was made to approve the minutes from January 17, 2024. The motion carried.
  - b. Graduate Council: A motion by Michael Mills and second by Stephen Addison was made to approve the Graduate Council items as submitted. The motion carried.
4. Business
  - a. Provost Updates
    - i. UCA Commitment: Members received an update on UCA Commitment.
    - ii. Fall to Spring Retention: Dr. Poulter stated that student fall to spring retention is at 89%.
    - iii. Student Success and Veterans Center Grand Opening: The grand opening will be held on February 21st at 11:00 am. Members were asked to please invite all academic advisors, faculty, and staff.
    - iv. Coordinating Board Meeting: Dr. Poulter shared information from the coordinating board meeting held January 26th.
    - v. Adjustment and Appeals: A reminder that the Adjustment and Appeals Committee must submit their recommendations to the Provost for final decision, as indicated in their charge.
  - b. Other
    - i. Provost Search Update: Dr. Addison provided an update. Zoom interviews will be held February 15th and 16th.
    - ii. Victoria Groves-Scott

1. First Year Seminar: Dr. Groves-Scott shared information regarding FYS and Learning Communities. Members discussed options for utilizing the changes in their programs. FYS will be reviewed by the Core Council. Dr. Boniecki will share the proposal with members before the Core Council meeting.

5. Discussion

- a. Division Updates: Members shared updates on their prospective colleges.

6. Important Dates

- [Academic Timetable 2023-2024](#)
- February 14th - COD Meeting: Dr. Angela Webster Attending
- February 16th - Board of Trustees Meeting
- February 28th - COD Meeting
  
- Academic Affairs Initiatives
  - Diversity, Belonging, Inclusion, and Equity - Continuing project
  - Policy and Process Improvements - Continuing project
  - First-year Seminar Program - Continuing project

With no further business the meeting adjourned at 10:45 a.m.