

University of Central Arkansas
Council of Deans
Wednesday, January 17, 2024
9:00 a.m. - 11:00 a.m.
Zoom

MINUTES

1. Welcome: The Council of Deans met on Wednesday, January 17, 2024 at 9:00 am via Zoom. Provost Poulter presided and the following members were present: Stephen Addison, Kurt Boniecki, Victoria Groves-Scott, Michael Hargis, Michael Mills, Nancy Reese, Patricia Smith and Tom Williams. Guest: Amy Hawkins, Leticia De La Garza, Jessica Underwood, Vicki Parish
2. Online Course Quality Review (OSCQR) Training and Responsibilities Update-Dr. Amy Hawkins, Assistant Provost of Teaching and Leadership: Amy Hawkins and her team shared information regarding the status of OSCQR training and implementation to meet compliance.
3. Action Items
 - a. December 6, 2024 Minutes: A motion by Stephen Addison and second by Patricia Smith was made to approve the minutes of December 6, 2023 as presented. The motion carried.
 - b. Undergraduate Council: A motion by Kurt Boniecki and second by Stephen Addison was made to approve Undergraduate Council items as presented. The motion carried.
 - c. Graduate Council Items (includes tabled vote from December electronic vote) The previous motion and second from December 6, 2023 to approved Graduate Council items stand. Discussion was held. The motion carried.
4. Business
 - a. EAB Professional Support and Development: Two meeting dates scheduled that will have a component from EAB.
 - b. Cost of Attendance: Dr. Poulter will share this information with members via email.
 - c. Compensation study: Dr. Poulter shared information regarding a university compensation study.
 - d. UCA Commitment: UCA Commitment has revised the service component to reflect 10 hours of service for every student.
 - e. Use of AI in the Classroom - CETAL will be offering professional development workshops for the use of AI in the classroom.
 - f. Other
 - i. Kurt Boniecki
 1. 10,000 ft Overview on AA-AS degrees: Dr. Boniecki shared information on the review for developing associate degrees. The

university will building the degrees into current programs and will not be recruiting students to the degrees.

ii. Michael Mills

1. ORSP Update: Michael Mills gave an update on the Office of Sponsored Programs.

5. Discussion

- a. Division Updates: Members shared information regarding their respective college.

6. Important Dates

- [Academic Timetable 2023-2024](#)
 - January 31st - COD Meeting
 - February 14th - COD Meeting: Dr. Angela Webster Attending
 - February 16th - Board of Trustees Meeting
 - February 28th - COD Meeting
- Academic Affairs Initiatives
 - Diversity, Belonging, Inclusion, and Equity - Continuing project
 - Policy and Process Improvements - Continuing project
 - First-year Seminar Program - Continuing project
 - Summer School Guidelines – Continuing

With no further business the meeting adjourned at 11:00 am