

University of Central Arkansas
Council of Deans
Wednesday, December 6, 2023
9:00 a.m. - 11:00 a.m.
Wingo 213

MINUTES

1. Welcome: The Council of Deans met on Wednesday, December 6, 2023 at 9:00 am in Wingo 213. Provost Poulter presided and the following members were present: Stephen Addison, Kurt Boniecki, Victoria Groves-Scott, Michael Hargis, Michael Mills, Nancy Reese, Patricia Smith, and Tom Williams.
2. Action Items
 - a. November 8, 2023 Minutes: A motion by Stephen Addison and second by Patricia Smith was made to approve the minutes from November 8, 2023 as presented. The motion carried.
 - b. Graduate Council Items: Members deferred voting pending full review of the items. An electronic vote will occur no later than Friday, December 8, 2023.
3. Business
 - a. Provost Updates
 - i. Canceling Classes with Regularity: Members reviewed items to be addressed in the spring semester including class cancellations, office hours, and face-to-face classes. Academic Council will be included in the spring discussions.
 - b. Other
 - i. ORSP Strategic Plan: Michael Mills shared a draft of the new ORSP priorities and strategic plan.
 - ii. Department Chair Leadership Award Rubric Review: Members reviewed a draft rubric for the Department Chair Leadership Award review. It was decided that the rubric will not be used.
4. Discussion
 - a. Division Updates: Members shared information regarding their respective college.
5. Important Dates
 - [Academic Timetable 2023-2024](#)
 - December 13th: Angela Barlow's Reception
 - December 15th: Winter Graduate Commencement
 - December 16th: Winter Undergraduate Commencements
 - 9:00 am - CAHSS, COB
 - 12:00 pm - COE, CHBS, CNSM

- January 15th: Promotion/Tenure Applications Due to Provost
- Academic Affairs Initiatives
 - Diversity, Belonging, Inclusion, and Equity - Continuing project
 - Policy and Process Improvements - Continuing project
 - First-year Seminar Program - Continuing project
 - Summer School Guidelines – Continuing

With no further business the meeting adjourned at 10:50 a.m.