

University of Central Arkansas
Council of Deans
Wednesday, November 8, 2023
9:00 a.m. - 11:00 a.m.
Wingo 213

MINUTES

1. Welcome: The Council of Deans met on Wednesday, November 8, 2023 at 9:00 am in Wingo 213. Provost Poulter presided and the following members were present: Stephen Addison, Kurt Boniecki, Victoria Groves-Scott, Michael Hargis, Nancy Reese, and Tom Williams.
2. Action Items
 - a. October 25, 2023 Minutes: A motion by Stephen Addison and second by Michael Hargis was made to approve the minutes from October 25, 2023. The motion carried with two abstentions.
 - b. Graduate Council- October 19, 2023: A motion by Kurt Boniecki and second by Stephen Addison was made to approve the action items as submitted by Graduate Council. The motion carried.
 - c. Undergraduate Council- November 2, 2023: A motion by Kurt Boniecki and second by Stephen Addison was made to approve the action items as submitted by Undergraduate Council. The motion carried.
 - d. Department Chair Leadership Award Timeline: A motion by Stephen Addison and second by Nancy Reese was made to approve the general timeline for the Department Chair Leadership Award as presented.
3. Business
 - a. Provost Updates
 - i. ORSP Director Candidates: Members were asked to provide ORSP Director candidate feedback by Friday, November 10th.
 - ii. Sabbatical Leave Applications: Six sabbatical leave applications were received and five were recommended for approval. The Sabbatical Leave review rubric will be reviewed by the deans and Sabbatical Leave Committee.
 - iii. Salaries: Provost Poulter shared an update regarding salaries.
 - iv. Retiree email address change: Provost Poulter shared changes to email addresses for retirees beginning January 2024.
 - v. ADHE Viability Reports: Members discussed ADHE Viability Reports.
4. Discussion
 - a. Division Updates: Members shared information regarding their respective college.
5. Important Dates

- [Academic Timetable 2023-2024](#)
- November 9th: Veterans Day Celebration, x-period, McCastlain Ballroom
- November 23-24: Holiday
- December 1st: Board of Trustees
- December 6th: Council of Deans
- December 13th: Angela Barlow's Reception
- December 15th: Winter Graduate Commencement
- December 16th: Winter Undergraduate Commencements
 - 9:00 am - CAHSS, COB
 - 12:00 pm - COE, CHBS, CNSM
- Academic Affairs Initiatives
 - Diversity, Belonging, Inclusion, and Equity - Continuing project
 - Policy and Process Improvements - Continuing project
 - First-year Seminar Program - Continuing project
 - Summer School Guidelines – Continuing

With no further business the meeting adjourned at 10:00 a.m.