

University of Central Arkansas
Council of Deans
Wednesday, August 30, 2023
9:00 a.m. - 11:00 a.m.
Zoom Meeting

MINUTES

1. Welcome: The Council of Deans met on Wednesday, August 16, 2023 at 9:00 am via Zoom. Kurt Boniecki presided and the following members were present: Stephen Addison, Angela Barlow, Victoria Groves-Scott, Michael Hargis, Nancy Reese, Patricia Smith, and Tom Williams.
2. Action Items
 - a. August 16, 2023 Minutes: A motion by Stephen Addison and second by Patricia Smith was made to approve the minutes of August 16, 2023, as presented. The motion carried.
3. Business
 - a. Provost Updates: Kurt Boniecki shared the following updates:
 - i. Members were asked to attend the UCA Campaign announcement on September 7th during x-period at the Windgate Center.
 - ii. Attendance Reporting is due August 31st. Please remind faculty of the importance of submitting this information.
 - iii. UCA Mission and Values Review: Please stress the importance to chairs that they meet with their department to review the university's mission and values statement.
 - iv. Members received a campus COVID update.
 - v. Provost Search: A search firm RFP has been posted to begin the process.
 - vi. Members received an update on the August 29th visit by ADHE Commissioner Ken Warden.
 - vii. Members discussed the newly updated Existing Academic Program Review (EAPR) schedule.
 - viii. A Campus Talk will be held September 19th at x-period. Faculty and staff are encouraged to attend this important talk.
 - ix. Sabbatical Leave Applications are due to Angela Barlow by October 10th.
4. Discussion
 - a. Learning Communities - Patricia Smith shared data and updated information regarding learning communities.
 - b. Department Chair Leadership Award Rubric - Patricia Smith shared a draft rubric for evaluating portfolios for the Department Chair Leadership Award. Discussion was tabled for the spring.

- c. Division Updates: Members shared information regarding their respective college.
5. Important Dates
- [Academic Timetable 2023-2024](#)
 - September 5th: Labor Day Holiday
 - September 7th: Campus Event, X-period, Windgate
 - September 13th: COD Meeting-Joy Ritchey/Kimberly Ashley-Pauley: 9:00-11:00 am
 - September 19th: Campus Talk: X-period, COB 103
 - September 27th: COD Meeting-Charlotte Strickland
- Academic Affairs Initiatives
 - Diversity, Belonging, Inclusion, and Equity - Continuing project
 - Policy and Process Improvements - Continuing project
 - First-year Seminar Program - Continuing project
 - Summer School Guidelines – Continuing

With no further business the meeting adjourned at 10:30 a.m.