

University of Central Arkansas
Council of Deans
Wednesday, February 15, 2023
9:00 a.m. - 11:00 a.m.
Wingo 214

MINUTES

The Council of Deans met on Wednesday, February 15, 2023 at 9:00 in Wingo 214. Kurt Boniecki presided and the following members were present: Stephen Addison, Angela Barlow, Jonathan Glenn, Victoria Groves-Scott, Michael Hargis, Nancy Reese, Leah Horton (for Patricia Smith), and Tom Williams. Guest: Amy Whitehead

1. Welcome: Kurt Boniecki welcomed members and guests and thanked them for their attendance.
2. Guest: Amy Whitehead, Chief of Staff - Amy Whitehead shared an update regarding the university's 2024 eclipse efforts and events. A webpage is being created where faculty may submit activity requests for approval by the President's Office. This information will be announced on UCA Inform when completed.
3. Action Items
 - a. COD Minutes
 - i. January 18, 2023 Minutes: A motion by Stephen Addison and second by Michael Hargis was made to approve the minutes from January 18, 2023 as presented. The motion carried with two abstentions.
 - ii. February 1, 2023 Minutes: A motion by Stephen Addison and second by Michael Hargis was made to approve the minutes from February 1, 2023 as presented. The motion carried with one abstention.
 - b. Undergraduate Council Items: A motion by Kurt Boniecki and second by Stephen Addison was made to approve all Undergraduate Council items as presented. The motion carried.
4. Business
 - a. Provost Updates
 - i. Hybrid Definition: Members reviewed the draft of the hybrid definition and finalized their recommendations. Kurt Boniecki will make the revisions and present the final definition for approval at the March 1, 2023 meeting.
5. Discussion
 - a. Student Accommodation and OARS: Members discussed the need to develop clearer communication with the Office of Accessibility Resources and Services

(OARS) as a way to assist faculty in providing appropriate and timely accommodations to students. Kurt Boniecki will reach out to the Vice President for Student Affairs, OARS, CETAL, and Legal Counsel regarding this concern and a future group discussion.

- b. Instructional Continuity during Inclement Weather Events: Jonathan Glenn shared language that has been developed regarding instructional continuity during inclement weather events. The information will be an administrative policy and will be distributed to faculty at the beginning of each semester.
- c. Division Updates: Members shared information regarding their prospective colleges.

Meeting adjourned at 10:45 a.m.

6. Important Dates

- a. February 17th: Board of Trustees Meeting
 - b. February 21st: ChatGPT Professional Development
 - c. March 1st: COD-Joy Ritchey/Dean for a Day Committee
 - d. March 9th: Day of Giving
 - e. March 15th: Dean for a Day
 - f. March 19th-26th: Spring Break
 - g. May 5th-6th: Spring Commencement
- AY22-23 Initiatives
 - Instructional and Campus Continuity - Completed
 - HLC Assurance Argument Update - Completed
 - Strategic Plan Refresh - Completed
 - Incomplete Grade Policy - Completed
 - Retaking courses for grade forgiveness policy - Completed
 - Academic Grade Appeal Process - Completed
 - Assignment of Instructional Duties - Continuing project
 - BA-BS Discussions and Decisions - Continuing project
 - Momentum Year (includes Focus Areas) - Continuing project
 - G2C Expansion on Campus - Continuing project
 - Diversity, Belonging, Inclusion, and Equity - Continuing project
 - Policy and Process Improvements - Continuing project