

University of Central Arkansas
Council of Deans
Wednesday, January 18, 2023
9:00 a.m. - 11:00 a.m.
Zoom

MINUTES

The Council of Deans met on Wednesday, January 18, 2023 at 9:00 via Zoom. Provost Poulter presided and the following members were present: Stephen Addison, Joy Ritchey (for Angela Barlow), Kurt Boniecki, Jonathan Glenn, Victoria Groves-Scott, Michael Hargis, Nancy Reese, Patricia Smith, and Tom Williams. Guest: Robin Williamson

1. Welcome: Provost Poulter welcomed members and guests and thanked them for their attendance.
2. Guest: Dr. Robin Williamson, Vice President of Student Affairs: Dr. Williamson and deans discussed opportunities available through Career Services. Members shared information and suggestions that would help and encourage their students.
3. Action Items
 - a. COD Minutes
 - i. December 7, 2022 Minutes: A motion by Stephen Addison and second by Michael Hargis was made to approve the minutes from December 7, 2022 as written. The motion carried.
4. Business
 - a. Provost Updates
 - i. Provost Poulter gave an update on the experiential curricular maps.
 - ii. Dr. Lesley Graybeal will be moving to the Provost's office on July 1st and will report to Dr. Kurt Boniecki.
 - iii. ChatGPT: Dr. Jen Talbot, in partnership with CETAL, will lead a workshop on February 21st to introduce Chat GPT. Administrators and faculty are encouraged to attend.
 - iv. COVID Update: The COVID resource group will now be meeting on an as needed basis. The university continues to receive information from hospitals and the UCA website will continue to provide a link to the CDC.
 - v. Summer School Ad Hoc Committee: The first meeting of the Summer School Ad Hoc Committee will be held on February 16th. This meeting will set the agenda for discussion and to make a decision for fall 2023.

- vi. Campus Talk: The next Campus Talk will be held on March 16th at x-period in the COB auditorium. Faculty and staff are encouraged to attend.
- vii. CETAL Events: Members were asked to attend these events as able and to encourage faculty to attend as well.
- viii. TikTok: TikTok will be banned from all state-owned university devices and on-campus secured internet connections. This is in accordance with the Governor's Executive Order.
- ix. KPI's: The KPI thresholds and goals have been set and will be presented to the Board of Trustees for approval on February 17th.
- x. Dr. Boniecki shared information regarding changes to Learning Communities. Effective July 1, 2024, Residential College Academic Directors will no longer live in the Residence Halls.

5. Discussion

- a. Lighthouse Complaint Process: Members discussed the Lighthouse complaint process. Dr. Poulter stated that the guidelines and process are being investigated by the university's legal counsel and Human Resources.
- b. Division Updates: Members shared information regarding their prospective colleges.

6. Important Dates

- a. February 17th: Board of Trustees Meeting
- b. March 9th: Day of Giving
- c. March 19th-26th: Spring Break

7. Academic Timeline

- a. January 15th: Promotion/Tenure Applications due to Provost

● AY21-22 Initiatives

- Instructional and Campus Continuity - Completed
- HLC Assurance Argument Update - Completed
- Strategic Plan Refresh - Completed
- Incomplete Grade Policy - Completed
- Retaking courses for grade forgiveness policy - Completed
- Academic Grade Appeal Process - Completed
- Assignment of Instructional Duties - Continuing project
- BA-BS Discussions and Decisions - Completed
- Momentum Year (includes Focus Areas) - Continuing project
- G2C Expansion on Campus - Continuing project
- Diversity, Belonging, Inclusion, and Equity - Continuing project
- Policy and Process Improvements - Continuing project

Meeting adjourned at 11:10 a.m.