

University of Central Arkansas
Council of Deans
Wednesday, October 26, 2022
9:00 a.m. - 11:00 a.m.
Wingo 315

MINUTES

The Council of Deans met on Wednesday, October 26, 2022 at 9:00 in Wingo 315. Provost Poulter presided and the following members were present: Stephen Addison, Angela Barlow, Kurt Boniecki, Jonathan Glenn, Victoria Groves-Scott, Michael Hargis, Darshon Reed (for Nancy Reese), Leah Horton (for Patricia Smith), and Tom Williams. Guest: Ronnie Williams, Corey Parks, Vice President of Economic Development, Conway Area Chamber of Commerce; and Jack Short, Existing Business and Talent Development Coordinator, Conway Area Chamber of Commerce.

1. Welcome: Provost Poulter welcomed members and guests and thanked them for their attendance.
2. Presentation/Discussion
 - a. Mr. Ronnie Williams-Conway Collegiate Leadership Institute: Mr. Williams, Mr. Parks, and Mr. Short presented information regarding the Conway Collegiate Leadership Institute. Deans will share the information with their departments and will submit potential student candidates to April Gunn by November 18th.
3. Action Items
 - a. COD Minutes
 - i. October 12, 2022 Minutes: A motion by Stephen Addison and second by Michael Hargis was made to approve the minutes from October 12, 2022 as presented. With no discussion the motion carried with one abstention.
4. Business
 - a. Provost Updates
 - i. Covid Resource Group: Members received updates from the most recent Covid resource group meeting.
 - ii. Other
 1. Native American Heritage Month-begins November 1. Provost Poulter will share UCA's land acknowledgement statement with members.
5. Discussion

- a. Hybrid Courses: Provost Poulter distributed the hybrid course definition draft from the previous meeting. Members will review and edit for finalizing at the next Council of Deans meeting.
- b. KPIs: Dr. Glenn shared a KPI draft and offered suggestions for considering alternative ways to organize the KPIs.
 - i. A motion by Patty Poulter and second by Stephen Addison was made to remove Loan Default Rate from the list. Following discussion, the motion carried.
 - ii. A motion by Kurt Boniecki and second by Stephen Addison was made to remove Core Expense Ratio and replace it with number of days operating expenses, total reserves, and Moody's rating. Following discussion, the motion carried.

Dr. Poulter will share this information with Cabinet.
- c. Division Updates: Members shared updates on their prospective colleges.

6. Important Dates

- a. November 2nd, Academic Affairs Leadership Team Meeting: 9:00 am-12:00pm
 - i. Risk Assessment presentation-Leslie Coddington
- b. November 9th, COD Meeting: 9:00 am
- c. November 24-25: Thanksgiving Holiday
- d. December 2nd: Board of Trustees
- e. December 7th, COD Meeting 9:00 am
- f. December 16th
 - i. Graduate Commencement-6:00 pm
- g. December 17th
 - i. Undergraduate Commencement-9:00 am
 - ii. Undergraduate Commencement-12:00 pm

7. Academic Timetable

- a. October 31st - Honorary Doctorate Nominations to Provost
- b. November 1st - Annual Reports due to Provost

● AY21-22 Initiatives

- Instructional and Campus Continuity - Completed
- HLC Assurance Argument Update - Completed
- Strategic Plan Refresh - Completed
- Incomplete Grade Policy - Completed
- Retaking courses for grade forgiveness policy - Completed
- Academic Grade Appeal Process - Completed
- Assignment of Instructional Duties - Continuing project
- BA-BS Discussions and Decisions - Continuing project

- Momentum Year (includes Focus Areas) - Continuing project
- G2C Expansion on Campus - Continuing project
- Diversity, Belonging, Inclusion, and Equity - Continuing project
- Policy and Process Improvements - Continuing project

With no further business the meeting adjourned at 11:25 am