

University of Central Arkansas
Council of Deans
Wednesday, August 31, 2022
9:00 a.m. - 11:00 a.m.
Zoom Meeting

MINUTES

The Council of Deans met in regular session on August 31, 2022 via Zoom. Provost Poulter presided and the following members were present: Stephen Addison, Angela Barlow, Kurt Boniecki, Jonathan Glenn, Victoria Groves-Scott, Michael Hargis, Nancy Reese, Patricia Smith, and Tom Williams.

1. Welcome: Provost welcomed members and thanked them for their attendance.
2. Action Items
 - a. COD Minutes
 - i. August 3, 2022 Minutes: A motion by Stephen Addison and second by Patricia Smith was made to approve the minutes from August 3, 2022. The motion carried with three abstentions.
 - ii. August 17, 2022 Minutes: A motion by Stephen Addison and second by Patricia Smith was made to approve the minutes from August 17, 2022. The motion carried.
3. Business
 - a. Provost Updates:
 - i. COVID Resource Group: An update was provided regarding information discussed during the COVID Resource Group meeting.
 - ii. UCA Email for Retirees: There are conversations with IT about providing a UCA email account for retired employees. Information is being gathered about practices at other state campuses. Concerns about data security are driving the conversations. Human Resources is working on a detailed checklist for employees who separate from the university.
4. Discussion
 - a. Graduate School/UMAC Collaboration: Dr. Barlow shared information regarding the collaboration with UMAC to develop a stronger recruiting and marketing campaign for the Graduate School.
 - b. Spring semester graduate student admission and summer course offering impact: Members discussed summer courses for international graduate students. Members asked that Dr. Bailey attend a future meeting to increase conversations.

- c. “Hybrid” instructional model definition: Establishing a definition for a “hybrid course” is a goal of academic affairs this semester. Implementation goal of Summer 2023.
- d. Division Updates: Members provided an update on their respective college/division.

5. Important Dates

- a. September 7, 9:00 a.m. - Tentative COD meeting
- b. September 14th, 8:30 a.m.-10:30 a.m. - UCA Now Campaign Meeting
- c. September 21st, 9:00 a.m. - Tentative COD meeting
- d. September 28th, 9:00 a.m. - COD - Angela Webster, Institutional Diversity & Inclusion Updates
- e. October 7th - Board of Trustees

6. Academic Timetable

- a. October 1st - Annual Reports due to DEAN - November 1st to Provost
- b. October 3rd - 2023 Summer/Fall Sabbatical Leave due to DEAN - October 10th to Associate Provost
- c. October 6th - Fall URC Faculty Research Proposals due to DEAN - October 13th to Graduate Dean
- d. October 8th - Distinguished Faculty Emeritus Nominations due to DEAN - October 15th to Provost
- e. October 31st - Honorary Doctorate Nominations to Provost

● AY21-22 Initiatives

- Instructional and Campus Continuity - Completed
- HLC Assurance Argument Update - Completed
- Strategic Plan Refresh - Completed
- Incomplete Grade Policy - Completed
- Retaking courses for grade forgiveness policy - Completed
- Academic Grade Appeal Process - Completed
- Assignment of Instructional Duties - Continuing project
- BA-BS Discussions and Decisions - Continuing project
- Momentum Year (includes Focus Areas) - Continuing project
- G2C Expansion on Campus - Continuing project
- Diversity, Belonging, Inclusion, and Equity - Continuing project
- Policy and Process Improvements - Continuing project

With no further business the meeting adjourned at 10:50 a.m.