

University of Central Arkansas
Council of Deans
Wednesday, May 18, 2022
9:00 a.m. - 11:00 a.m.
Zoom

MINUTES

The Council of Deans met in regular session on May 18, 2022 via Zoom. Provost Poulter presided and the following members were present: Stephen Addison, Angela Barlow, Kurt Boniecki, Jonathan Glenn, Michael Mills (for Victoria Groves-Scott), Michael Hargis, Nancy Reese, Patricia Smith, and Tom Williams. Guest: Fredricka Sharkey, Britni Elder, Taylor May

1. Welcome: Provost Poulter welcomed and thanked members and guests for their attendance.
2. Guest Speakers
 - a. Fredricka Sharkey, Director of Media Relations: Fredricka Sharkey stated that she is the university resource for all media conversations and inquiries for the university. Her involvement during activities and events covered by off campus media is essential. Members were asked to remind faculty to include her in any conversations when approached by media outlets. She offered her assistance to all faculty and staff as a university resource for questions and concerns.
 - b. Britni Elder, Director of Human Resources and Taylor May: Britni Elder and Taylor May shared information regarding hiring procedures for out of state faculty and faculty/staff separation from the university and how it impacts their benefits. Information is now available on the Human Resources website.
3. Action Items
 - a. COD May 4, 2022 Minutes: A motion by Stephen Addison and second by Patricia Smith was made to approve the minutes with corrections. The motion carried.
 - b. Policy for Hiring Graduate Students as Instructors - Angela Barlow: Angela Barlow presented as a proposal a Policy for Hiring Graduate Students as Instructors. Members reviewed the proposal and suggested revisions to the policy. Dr. Barlow will make these language revisions and send the policy to members for further review.
 - c. Undergraduate Council:
 - i. A motion by Kurt Boniecki and second by Stephen Addison was made to approve all action items as reflected in the minutes of the Undergraduate Council from May 5, 2022. Members discussed.
 1. A motion by Jonathan Glenn and second by Stephen Addison was made to approve all action items as reflected in the minutes of the Undergraduate Council with the exceptions of Exercise and Sports

- Science items 3b and 3c, History BA item 10, and History BS item 11. With no discussion, the motion carried with one abstention.
2. A motion by Kurt Boniecki and second by Stephen Addison was made to consider approval of Exercise and Sports Science items 3b and 3c with a statement added to the course descriptions which indicates that BIOL 1410 is only open to pre-nursing students. After discussion the motion carried with one abstention.
 3. A motion by Kurt Boniecki and second by Patricia Smith was made to approve History BA item 10 and History BS item 11. Members discussed.
 4. An amended motion by Kurt Boniecki and second by Nancy Reese was made to approve History BA item 10 and History BS item 11 with the understanding that Jonathan Glenn will work with the department chair and college dean to determine how best to functionally implement the proposed interest area electives before final approval by the Provost. The motion carried with one abstention.

4. Business

a. Discussion/Information Items

- i. Fall offices for faculty in BBA: Provost Poulter thanked members for finding office space for those displaced by the Burdick fire. BBA will be offline for AY23. Additional information will be emailed to deans and department chairs.

5. Important Dates

- a. May 26th - Board of Trustees meeting
 - b. June 15th, 9:00am - COD via Zoom, Julia Winden-Fey and Lindsey Shurley
 - c. June 16th, 2:00pm - Retirement Reception for Diane Newton
 - d. July 18th-19th - CETAL Chairs & Directors Retreat
 - e. August 12th, 10:00 a.m. - Board of Trustees
 - f. August 12th, 6:00 p.m. - Commencement: PT/OT/Communication Sciences
 - g. August 13th, 9:00 a.m. - Commencement: Remaining colleges and programs
 - h. August 24th, 9:00 a.m. - Faculty Convocation
- AY21-22 Initiatives
 - Instructional and Campus Continuity - Completed
 - HLC Assurance Argument Update - Completed
 - Strategic Plan Refresh - Completed
 - Incomplete Grade Policy - Completed
 - Retaking courses for grade forgiveness policy - Completed
 - Academic Grade Appeal Process - Completed
 - Assignment of Instructional Duties - Continuing project

- BA-BS Discussions and Decisions - Continuing project
- Momentum Year (includes Focus Areas) - Continuing project
- G2C Expansion on Campus - Continuing project
- Diversity, Belonging, Inclusion, and Equity - Continuing project
- Policy and Process Improvements - Continuing project

With no further business the meeting adjourned at 11:12 a.m.