

University of Central Arkansas
Council of Deans
Wednesday, October 6, 2021
9:00 a.m. - 11:00 a.m.
Wingo 315-Zoom Optional

MINUTES

The Council of Deans met in regular session at 9:00 a.m. on October 6, 2021. Provost Poulter presided and the following members were present: Stephen Addison, Angela Barlow, Kurt Boniecki, Jonathan Glenn, Victoria Groves-Scott, Michael Hargis, Nancy Reese, Patricia Smith, Tom Williams. Guests: Adam Rose, Trevor Seifert

1. Welcome: Provost Poulter welcomed and thanked members and guests for their attendance.
2. Title IX Training: Adam Rose, Associate General Counsel and Compliance Officer: Adam Rose presented Title IX training to members. All Title IX information as it pertains to the university may be found at <https://uca.edu/titleix>.
3. IT Update: Trevor Seifert, Vice President of Information Technology: Trevor Seifert shared key IT security projects that will impact campus, including:
 - a. ZixProtect Plus to enhance the Gmail system to combat phishing.
 - b. Enhance network access controls for wired and wireless devices.
 - c. Multi-factor authentication.
4. Action Items
 - a. COD September 22, 2021 Minutes: A motion by Stephen Addison and second by Patricia Smith was made to approve the minutes of September 22, 2021 with revisions to item 4.a.ii.2. The motion carried.
 - b. Graduate Council Items: A motion by Angela Barlow and second by Stephen Addison was made to approve a single action item submitted by the Graduate Council. The motion carried.
5. Discussion Items
 - a. Business
 - i. Provost Updates
 1. Pandemic Planning

- a. Provost Poulter shared information from the Pandemic Planning Committee, including testing and positivity rates and vaccine updates.
 2. Position Requests
 - a. Academic Affairs will be sending an email to members with instructions for completing position requests.
 - ii. Discussion: No discussion
 - iii. Information Items: No information items
 - b. Division Updates: No division updates.
6. Important Dates
 - a. October 4-15 - Faculty Excellence Awards/Mentorship Award Call for Nominations
 - b. October 21-24 - Fall Break
 - c. October 15 - Distinguished Faculty Emeritus Nominations due to Provost
 - d. October 20 - COD Retreat- 8:00 a.m. - 1:00 p.m., BHCC
 - e. October 31, 2021 - Honorary Degree Nominations due to Provost
 - f. November 1, 2021 - Annual Reports due to Provost
- AY2021-22 Initiatives
 - Instructional and Campus Continuity - Completed
 - HLC Assurance Argument Update - Completed
 - Strategic Plan Refresh - Completed
 - Incomplete Grade Policy - Completed
 - Retaking courses for grade forgiveness policy - Completed
 - Academic Grade Appeal Process - Awaiting Undergraduate Council final approval
 - Assignment of Instructional Duties - Continuing project
 - BA-BS Discussions and Decisions - Continuing project
 - Momentum Year (includes Focus Areas) - Continuing project
 - G2C Expansion on Campus - Continuing project
 - Diversity, Belonging, Inclusion, and Equity - Continuing project
 - Policy and Process Improvements - Continuing project

With no further business, the meeting adjourned at 11:25 am