

University of Central Arkansas  
Council of Deans  
Wednesday, September 22, 2021  
9:00 a.m. - 11:00 a.m.  
Wingo 315-Zoom Optional

MINUTES

The Council of Deans met in regular session at 9:00 a.m. on September 22, 2021. Provost Poulter presided and the following members were present: Stephen Addison, Angela Barlow, Kurt Boniecki, Jonathan Glenn, Victoria Groves-Scott, Michael Hargis, Nancy Reese, Patricia Smith, Tom Williams. Guest: Taylor May, Phillip Bailey, Shaneil Ealy, Kevin Thomas

1. Welcome: Provost Poulter welcomed and thanked members and guests for their attendance.
2. Classification/Compensation Training: Taylor May, Classification/Compensation Manager: Ms. May shared classification and compensation procedures that are followed during UCA's request for hire process. The university is currently attempting to move all classified positions into non-classified positions. A position assessment will be sent to all classified employees in the coming weeks. Members were asked to assure their staff that completion and submission does not impact employee duties or salaries. This is only an assessment of the current university positions.
3. Action Items
  - a. COD September 8, 2021 Minutes: A motion by Stephen Addison and second by Michael Hargis was made to approve the minutes of September 8, 2021 as presented. With no discussion, the motion carried.
4. Discussion Items
  - a. Business
    - i. Provost Updates
      1. Pandemic Planning
        - a. Provost Poulter shared information from the Pandemic Planning Committee including testing and positivity rates and vaccine updates.
        - b. Flu clinics will be offered on campus and the dates will be announced.
      2. Updates
        - a. Schedule rollover dates will be added to the academic timetable.

b. IT has set a tentative date of October 8-9 for a firewall update.

ii. Discussion

1. Peer and Aspirants: The discussion was tabled for a future meeting.
2. Changes to BA and BS Special Degree Requirements-Kurt Boniecki: Kurt Boniecki summarized and members discussed the draft curriculum proposals regarding the BA and BS special degree requirements. The proposals will remove the BS special degree requirements, and move the BA special degree requirement to the department level. Dr. Boniecki requested impact letters from deans of the colleges most affected by these proposals. The proposals will be submitted to the Undergraduate Council for review in November.

iii. Information Items

1. Jonathan Glenn announced that the academic grade appeal process initiative has been completed.

b. Division Updates: No updates were shared.

5. Important Dates

- a. October 1 - Annual Reports due to Provost
- b. October 4 - Sabbatical Leave Application for Summer/Fall 2022 due to Dr. Boniecki
- c. October 4-15 - Faculty Excellence Awards/Mentorship Award Call for Nominations
- d. October 6 - COD Meeting 9:00 a.m.-Title IX Training: Adam Rose
- e. October 15 - Distinguished Faculty Emeritus Nominations due to Provost
- f. October 20 - COD Retreat 8:00 a.m. - 1:00 p.m., BHCC
- g. October 21-24 - Fall Break
- h. October 31, 2021 - Honorary Degree Nominations due to Provost

● AY20-21 Initiatives

- Instructional and Campus Continuity - Completed
- HLC Assurance Argument Update - Completed
- Strategic Plan Refresh - Completed
- Incomplete Grade Policy - Completed
- Retaking courses for grade forgiveness policy - Completed
- Academic Grade Appeal Process - Completed
- Assignment of Instructional Duties - Continuing project

- BA-BS Discussions and Decisions - Continuing project
- Momentum Year (includes Meta-Majors) - Continuing project
- G2C Expansion on Campus - Continuing project
- Diversity, Belonging, Inclusion, and Equity - Continuing project
- Policy and Process Improvements - Continuing project

With no further business the meeting adjourned at 11:20 a.m.