

University of Central Arkansas
Council of Deans
Wednesday, August 25, 2021
9:00 a.m. - 11:00 a.m.
Wingo 315

MINUTES

The Council of Deans met in regular session at 9:00 am on August 25, 2021 in Wingo Hall 315. Provost Poulter presided and the following members were present: Stephen Addison, Angela Barlow, Kurt Boniecki, Jonathan Glenn, Victoria Groves-Scott, Michael Hargis, Nancy Reese, Patricia Smith, and Tom Williams. Guests: Leadership team from the Center for Excellence in Teaching and Academic Leadership-Amy Hawkins, Assistant Provost of Teaching and Academic Leadership, Vicki Parish, Instructional Designer, Adam Peterson, Instructional Designer, and Jessica Underwood, Instructional Designer

1. Welcome: Provost Poulter welcomed and thanked members for their attendance.
2. Center for Excellence in Teaching and Academic Leadership (CETAL): Amy Hawkins, Assistant Provost of Teaching and Academic Leadership: Dr. Hawkins and her team announced that CETAL's updated values, goals, and mission statements are available to view on their website. Dr. Hawkins shared information for upcoming projects and professional development for faculty. Dr. Hawkins stated that she is encouraged by the participation and conversations with faculty and looks forward to future collaborations.
3. Action Items
 - a. COD July 21, 2021 Minutes: A motion by Stephen Addison and second by Patricia Smith was made to approve the minutes of July 21, 2021 as presented. With no discussion, the motion carried.
 - b. COD August 11, 2021 Minutes: A motion by Stephen Addison and second by Patricia Smith was made to approve the minutes of August 11, 2021 as presented. With no discussion, the motion carried.
4. Discussion Items
 - a. Business
 - i. Provost Updates
 1. Pandemic Planning

- a. Over 70% of faculty and staff are now vaccinated. Dr. Pastor is visiting with campus groups to encourage vaccinations.
- b. UCA continues to receive vaccines that are available in Student Health.
- c. Positivity rates on campus have remained steady and are below the county rate.
- d. There is a BearsVax booth set up at Conway Daze today. Twenty students have signed up to share BearsVax on their social media pages. Media kits are available for anyone who wishes to add information to their websites or social media. Members were asked to use this kit to update their websites if they choose to add anything about COVID information..

2. Updates

- a. Arkansas's Act 1002 hearing date has been set for November 22-24, 2021. Members will receive updates as information becomes available.
- b. Mac labs will be updated over winter break.

ii. Discussion

1. Cybersecurity: Stephen Addison shared updates on opportunities for cybersecurity.
2. Attendance Policies: Members discussed class attendance policies as they relate to absences due to Covid.
3. Interdisciplinary Minors-Patricia Smith: Patricia Smith shared that there is student services for a minor in interdisciplinary leadership studies. Members discussed the need to continue conversation as there is also interest in a social justice and equity major and minor. Members were cautioned they must assess what is currently being offered, and we cannot keep adding without careful consideration of all factors.

5. Important Dates

- a. September 8 – COD Meeting 9:00 a.m. - Dr. Robin Williamson, Vice President of Student Affairs
- b. September 22 - COD Meeting 9:00 a.m.
- c. October 1 - Annual Reports due to Provost
- d. October 4 - Sabbatical Leave Application for Summer/Fall 2022 due to Dr. Boniecki
- e. October 15 - Distinguished Faculty Emeritus Nominations due to Provost

- AY20-21 Initiatives
 - Instructional and Campus Continuity - Completed
 - HLC Assurance Argument Update - Completed
 - Strategic Plan Refresh - Completed
 - Incomplete Grade Policy - Completed
 - Retaking courses for grade forgiveness policy - Completed
 - Academic Grade Appeal Process - Awaiting Undergraduate Council final approval
 - Assignment of Instructional Duties - Continuing project
 - BA-BS Discussions and Decisions - Continuing project
 - Momentum Year (includes Meta-Majors) - Continuing project
 - G2C Expansion on Campus - Continuing project
 - Diversity, Belonging, Inclusion, and Equity - Continuing project
 - Policy and Process Improvements - Continuing project

With no further business the meeting adjourned at 11:00 am