

University of Central Arkansas  
Council of Deans  
Wednesday, August 11, 2021  
9:45 a.m. - 11:00 a.m.  
Zoom Meeting

MINUTES

The Council of Deans met in regular session at 9:45 a.m. on August 11, 2021 via Zoom. Provost Poulter presided and the following members were present: Stephen Addison, Angela Barlow, Kurt Boniecki, Jonathan Glenn, Victoria Groves-Scott, Michael Hargis, Nance Reese, Patricia Smith, and Tom Williams

1. Welcome: Provost Poulter welcomed and thanked members for their attendance.
2. Action Items
  - a. COD July 21, 2021 Minutes – The minutes from July 21, 2021 were tabled for consideration at the August 25, 2021 meeting.
3. Discussion Items
  - a. Business
    - i. Provost Updates
      1. Pandemic Planning
        - a. The university received an email from the President regarding face mask requirements yesterday. Boxes of masks will be placed in every classroom for student and faculty use.
        - b. Testing-tracing, quarantine and housing information will be announced every Wednesday morning.
        - c. A new shipment of vaccines was received August 1, 2021 and the vaccine incentive program shows a verified vaccination rate of 66.45%. The deadline for the incentive program is the end of October.
        - d. Moriah Bruner, UCA Wellness Coordinator, will have a table at Fall Convocation to discuss the vaccine incentive.
        - e. Dr. Randy Pastor and Vicky Summers, Registrar, have been working with the ADHE and ADH on a percentage of students vaccinated report.
        - f. The UCA Counseling Center is now fully staffed year-round. The Center is looking into providing outreach, grief

support, and group counseling to assist ~~faculty, staff,~~ students.

- g. Quarantine/isolation housing is currently in use.
- h. Members were asked to update the Covid language on their websites.
- i. Members discussed leave regarding Covid. Human Resources will be providing more information.

2. Instructional Methods - Discussion and decision: Members discussed the desire of faculty to change their instructional methods. Preparations should be made in the event it is a necessity, but at this time, there will be no changes. Victoria Groves-Scott will share talking points with members.

ii. Discussion

- 1. Diversity and Equity Minor-Victoria Groves-Scott: Dr. Groves-Scott asked members for input regarding proposing a new minor in Diversity and Equity. The College of Education will reach out to colleges and faculty for information and feedback.
- 2. First Day of Classes Faculty Concerns-Tom Williams: Members discussed faculty concerns. Many answers were provided during Provost Poulter's pandemic planning updates.
- 3. Coordination of Hiring Processes-Nancy Reese: Nancy Reese inquired about the timeline of faculty receiving their contract letters and human resources hiring paperwork.

b. Division Updates: Members provided an update on their respective college/division.

4. Important Dates

- a. August 13: Board of Trustees - 10:00 a.m.
- b. August 13: IHSB Grand Opening Event - 1:30 p.m.
- c. August 16: New Faculty Orientation – Brewer Hegeman
- d. August 18: Fall Convocation - 9:00 a.m., Reynolds Performance Hall
- e. August 25: COD-9:00 a.m.

● AY20-21 Initiatives

- Instructional and Campus Continuity - Completed
- HLC Assurance Argument Update - Completed
- Strategic Plan Refresh - Completed
- Incomplete Grade Policy - Completed
- Retaking courses for grade forgiveness policy - Completed

- Academic Grade Appeal Process - Awaiting Undergraduate Council final approval
- Assignment of Instructional Duties - Continuing project
- BA-BS Discussions and Decisions - Continuing project
- Momentum Year (includes Meta-Majors) - Continuing project
- G2C Expansion on Campus - Continuing project
- Diversity, Belonging, Inclusion, and Equity - Continuing project
- Policy and Process Improvements - Continuing project

With no further business the meeting adjourned at 11:25 a.m.