

University of Central Arkansas  
Council of Deans  
Wednesday, April 28, 2021  
9:00 a.m. - 11:00 a.m.  
Wingo 315

MINUTES

The Council of Deans met in regular session at 9:00 a.m. on April 28, 2021 in Wingo Hall 315. Provost Poulter presided and the following members were present: Stephen Addison, Angela Barlow, Kurt Boniecki, Jonathan Glenn, Michael Mills (for Victoria Groves-Scott), Michael Hargis, Nancy Reese, Patricia Smith, and Tom Williams. Guest: Lori Hudspeth, Manager of Academic Administration and Budget.

1. Welcome: Provost Poulter welcomed and thanked members for their attendance.
2. Action Items
  - a. COD April 14, 2021 Minutes: The minutes of April 14, 2021 were tabled for the May 12, 2021 meeting.
  - b. Graduate Council Action Items-Angela Barlow: A motion by Angela Barlow and second by Stephen Addison was made to approve action items as submitted by the Graduate Council. The floor was opened for discussion. With no discussion, the motion carried.
3. Discussion Items
  - a. Business
    - i. Provost Updates
      1. COVID vaccines are available through the Student Health Center. The university continues testing and tracing and is reviewing the new CDC face covering guidelines.
      2. Members were asked to let April Gunn know which commencement ceremonies they will be attending to attend the walk-through on Thursday, May 6<sup>th</sup>. April Gunn will provide copies of the scripts during the walk-through.
      3. Members were asked to share their vacation dates with April Gunn.
      4. Members were asked to look at new peer and aspirant colleges and share feedback with Jonathan Glenn.
    - ii. Discussion

1. Lori Hudspeth distributed a list of approved positions for fall 2021 and provided information regarding the positions. Provost Poulter recognized and thanked Ms. Hudspeth for her work and assistance in making the requests possible.
  2. New Travel Card Rules-Michael Mills: Members discussed the new travel card policy and procedures. The Council of Deans will invite Cassandra McCuien-Smith to the next meeting to discuss the new rules and answer questions.
  3. Grade Appeal and X Grades: Members asked for clarification and discussed the procedures for grade appeals and X grades.
- b. Division Updates: Members provided an update on their respective college/division.
4. Important Dates
- a. April 28: Ronnie Williams Retirement Reception
  - b. April 29: Emogene Fox Retirement Reception
  - c. April 29: Latinx Graduation Celebration
  - d. April 30: Staff Social
  - e. May 7 & 8: Commencement
  - f. May 12: COD: Jeremy Gillam, Director of Governmental Affairs and External Relations
  - g. May 26: COD: Cassandra McCuien-Smith, Director of Purchasing and Travel and Holly Gibbons, Travel Supervisor
  - h. May 27: Board of Trustees Meeting
- AY20-21 Initiatives
    - Instructional and Campus Continuity
    - Diversity, Belonging, Inclusion, and Equity
    - Assignment of Instructional Duties-Finalize
    - BA-BS Discussions and Decisions
    - Momentum Year (includes Meta-Majors)
    - Policy and Process Improvements
    - HLC Assurance Argument Update
    - Strategic Plan Refresh
    - G2C Expansion on Campus

With no further business the meeting adjourned at 10:40 a.m.