

University of Central Arkansas  
Council of Deans  
Wednesday, February 24, 2021  
9:00 a.m. - 11:00 a.m.  
Zoom Meeting

MINUTES

The Council of Deans met in regular session at 9:00 a.m. on February 24, 2021 via Zoom. Provost Poulter presided and the following members were present: Stephen Addison, Angela Barlow, Kurt Boniecki, Jonathan Glenn, Victoria Groves-Scott, Michael Hargis, Nancy Reese, Patricia Smith, and Tom Williams. Guest: Darshon Reed

1. Welcome: Provost Poulter welcomed and thanked members for their attendance. Dr. Darshon Reed, Director of Assessment for Diversity, Office of Institutional Diversity & Inclusion, was given the floor.
2. Campus Climate Survey: Dr. Darshon Reed, Director of Assessment for Diversity Initiatives, Office of Institutional Diversity & Inclusion: Dr. Reed shared UCA's 2020 Campus Climate Survey results. Current and past surveys may be found on the Office of Institutional Diversity & Inclusion's website.
3. Action Items
  - a. COD February 10, 2021 Minutes: A motion by Stephen Addison and second by Patricia Smith was made to approve the minutes of February 10, 2021 as presented. The motion carried.
4. Discussion Items
  - a. Business
    - i. Provost Updates
      1. Current and Fall Semester Update Regarding COVID
        - a. Members received a new form for approval to offer existing courses via online or hybrid delivery. The form is available online.
        - b. Instructional space is available campus-wide for the entire day. Schedules should be expanded to use all available space.
        - c. Faculty are asked to be clear with their students about the communication tools they are using and do not change them.

- ii. Formal Grade Appeal Update: Members received an updated draft of the Formal Grade Appeal Policy. Members will review and share feedback. The goal is to have the updated policy in the bulletin for the fall semester.
- iii. Incomplete (X) Grade Update: Members received an updated draft of the Incomplete (X) Grade Policy. Members discussed and shared feedback. Revisions will continue based on feedback and will be resubmitted at a future meeting.
- iv. Online Degree Marketing: Dr. Poulter shared that the university continues discussion regarding UCA Online and online degree programs.
- v. Grade Forgiveness Name Change: Members discussed.
- vi. Positions: Members were asked to send any priority changes regarding position requests to Dr. Poulter by the end of the day.

#### 5. Important Dates

- a. March 1: Sabbatical Leave Proposals for Spring 2022 due to Dr. Boniecki
  - b. March 3: Examining Inequity PD: “Finding Our Why”
  - c. March 5: Outstanding University Students by College to Registrar and Dr. Smith
  - d. March 10: COD Meeting: Britni Elder, Associate Vice President of Human Resources and Risk Management
  - e. March 12: Final Day to Submit Nominees for Faculty Excellence Awards
  - f. March 21-28: Spring Break
- AY20-21 Initiatives
    - Instructional and Campus Continuity
    - Diversity, Belonging, Inclusion, and Equity
    - Assignment of Instructional Duties-Finalize
    - BA-BS Discussions and Decisions
    - Momentum Year (includes Meta-Majors)
    - Policy and Process Improvements
    - HLC Assurance Argument Update
    - Strategic Plan Refresh
    - G2C Expansion on Campus

Meeting adjourned at 11:00am