

University of Central Arkansas
Council of Deans
Wednesday, November 11, 2020
9:00 a.m. – 11:00 a.m.
Zoom Meeting

MINUTES

The Council of Deans met in regular session at 9:00 a.m. on November 11, 2020 via Zoom. Provost Poulter presided and the following members were present: Stephen Addison, Angela Barlow, Kurt Boneicki, Jonathan Glenn, Victoria Groves-Scott, Michael Hargis, Leah Horton (for Patricia Smith), Nancy Reese, Tom Williams

1. Welcome: Provost Poulter welcomed members.
2. Action Items
 - a. COD October 28, 2020 Minutes: Minutes were approved as written.
 - b. Undergraduate Council Items: Dr. Boneicki made a motion for approval of items from the Undergraduate Council. A second was made by Dr. Addison. The motion passed.
 - c. Graduate Curriculum Items: Dr. Barlow made a motion for approval of items from the Graduate Council. A second was made by Dr. Hargis. The motion passed.
 - d. Department Name Change Requests from the Department of Chemistry and Department of Computer Science: Dr. Addison presented a request to rename two departments in the College of Natural Sciences and Mathematics. The Department of Chemistry has requested changing the name to the Department of Chemistry and Biochemistry. The Department of Computer Science has requested changing the name to the Department of Computer Science and Engineering. A second was made by Dr. Hargis. The motion passed. Dr. Glenn will submit the requests to the Coordinating Board for their March 2021 meeting.
3. Discussion Items
 - a. Business
 - i. Provost Updates
 1. Provost Poulter shared information regarding COVID-19 and opened the floor for discussion. The Pandemic Planning Committee will continue to meet weekly through the holiday break.
 2. The University will remain open during Thanksgiving break as some students will remain on campus.

3. The tenure/promotion language approved by the Faculty Senate will be forwarded to the college and departmental committees. This revision should be implemented into their documents.

- ii. Legislative/ADHE Inquiry: State universities received an inquiry from the Arkansas Department of Higher Education and legislature requesting specific course clarification. Members discussed the request and academic leadership will submit an institutional response. The request and response will be shared with faculty and staff via email.
- iii. Non-Viable Degree Report from ADHE: Dr. Glenn shared the report with members. Members were asked to review the report and share feedback with Dr. Glenn.
- iv. College Research Symposia: Dr. Reese asked if other members have considered doing a spring research symposia. Dr. Addison stated his college is considering hosting one online.
- v. Online Instructional Method Codes Post-Pandemic: Dr. Glenn suggested that after the pandemic, the university review and revise its online codes.
- vi. Division Updates
 - 1. Members provided an update on their respective college/division.
- b. Information Items
 - i. Campus Climate Survey: Contact the Office of Institutional Diversity and Inclusion to review college/division specific surveys.
 - ii. Provost Poulter will send members the communication plan schedule.
 - iii. Members discussed the announcement of offering early retirement.

4. Important Dates

- a. November 19: Navigating Diversity
- b. November 23: Online Instruction Begins
- c. November 26-27: Holiday
- d. December 3, 1:30 p.m.: Crafting a Position Description to Increase and Diversify your Applicant Pool
- e. December 9: COD
- f. December 11: Board of Trustees
- g. December 11: Commencement
 - i. 7:00pm-Graduate COB/COE
- h. December 12: Commencement
 - i. 9:00am-Undergraduate CNSM/COB
 - ii. 12:00pm-Undergraduate CAHSS/COE
 - iii. 3:00pm-Undergraduate CHBS

- iv. 6:00pm-Graduate-CHBS/CNSM/CAHSS
 - i. December 15: Phased Retirement Applications for Tenured Faculty Due
 - j. December 23-January 3: Holiday
 - k. January 15: Promotion/Tenure/Advancement Applications Due
 - l. January 18: Holiday
 - m. January 19: Classes Begin
- AY20-21 Initiatives
 - Instructional and Campus Continuity
 - Diversity, Belonging, Inclusion, and Equity
 - Assignment of Instructional Duties – Finalize
 - BA-BS Discussions and Decisions
 - Momentum Year (includes Meta-Majors)
 - Policy and Process Improvements
 - HLC Assurance Argument Update
 - Strategic Plan Refresh
 - G2C Expansion on Campus

With no further business the meeting adjourned at 11:15 a.m.