

University of Central Arkansas
Council of Deans
Wednesday, January 13, 2021
9:00 a.m. – 11:00 a.m.
Zoom Meeting

MINUTES

The Council of Deans met in regular session at 9:00 a.m. on January 13, 2021 via Zoom. Provost Poulter presided and the following members were present: Stephen Addison, Kurt Boniecki, Jonathan Glenn, Victoria Groves-Scott, Michael Hargis, Patricia Smith, Nancy Reese, Joy Ritchie (for Angela Barlow), Tom Williams.

1. Welcome: Provost Poulter welcomed and thanked members for their attendance.
2. Action Items
 - a. COD November 11, 2020 and December 9, 2020 Minutes: A motion by Stephen Addison and second by Michael Hargis was made to approve the minutes of November 11, 2020 and December 9, 2020 with one change to the November 11th meeting. Item 2. d. Dr. Glenn replaces Dr. Addison. The motion passed with the correction.
 - b. Undergraduate Council Action Items: Dr. Boniecki made a motion for approval of items from the Undergraduate Council. A second was made by Dr. Addison. The motion passed.
3. Discussion Items
 - a. Business
 - i. Provost Updates
 1. Vaccination Information as of today: Provost Poulter announced that the vaccination schedule for 1B will go into effect Monday. More information will be available Friday.
 2. Interviews-Virtual or On-Campus: Members are encouraged to conduct virtual interviews for their open positions.
 3. VERI II conversations: Members were asked to review position requests for any priority changes as a result of VERI participation, and to submit these changes to Lori Hudspeth or Provost Poulter. Twenty-nine employees chose to take VERI.
 4. Human Resources Director: Britni Elder is the incoming Human Resources Director following Graham Gillis's retirement. Ms. Elder will be meeting with deans in the near future.

- ii. Grade Appeal Policy-Draft Review: Members will receive the grade appeals policy draft for review.
 - iii. Placement Scores Adjustments-Kurt Boniecki: Dr. Boniecki shared placement scores adjustments information with members. Affected areas have received the information.
 - iv. Chairs' Summer Leadership Retreat-Kurt Boniecki: Dr. Boniecki announced that Amy Hawkins is working on the theme for the summer leadership retreat for department chairs. Members discussed topics for the retreat and Dr. Boniecki will share the suggestions.
 - v. Tutoring and SI for Spring Semester-Kurt Boniecki: Dr. Boniecki asked members to share with faculty the availability of online tutoring and SI for students and encourage students to use these resources
 - vi. Request from Textbook Brokers-Kurt Boniecki: Dr. Boniecki shared that Textbook Brokers asked if there is anything the bookstore can do to help with regard to the continuing COVID response. Please forward suggestions to Dr. Boniecki.
- b. Information/Announcements
- i. Provost Poulter announced that both four-year and six-year graduation rates have increased.
 - ii. President Davis will hold a Campus Talk on February 4th at x-period.

4. Important Dates:

- a. January 15: Promotion/Tenure/Advancement Applications Due
- b. January 18: Holiday
- c. January 19: Classes Begin

- AY20-21 Initiatives

- o Instructional and Campus Continuity
- o Diversity, Belonging, Inclusion, and Equity
- o Assignment of Instructional Duties – Finalize
- o BA-BS Discussions and Decisions
- o Momentum Year (includes Meta-Majors)
- o Policy and Process Improvements
- o HLC Assurance Argument Update
- o Strategic Plan Refresh
- o G2C Expansion on Campus

With no further business the meeting adjourned at 10:06 a.m.