

MINUTES  
Undergraduate Council  
February 16, 2021

The Undergraduate Council met via video conference at 1:40 p.m. Members participating included: Kurt Boniecki (chair), Carl Frederickson, Shawn Charlton, Suzanne Johnston, Shreya Gopal, Kerry Jordan, David Kim, Ed Powers, Kristen Dooley, Taylor Umbarger, Jennie Case, Art Gillaspay, Bernard Chen and Jim Downey.

Members absent: Debbie Dailey, Alex Chen, Terry Johnson, Susan Perry, Jayme Millsap Stone and Becky Rasnick.

Action Items:

1. Dr. Frederickson, on behalf of subcommittee one, made a motion to recommend approval of a proposal from the Department of Family and Consumer Sciences / BS in FACS / BS in NUTR to add existing courses FACS 4V36 and NUTR 4V35 to the UCA Core as upper division courses in Diversity; to change the credit value from variable credit to 3 hours each; and to remove NUTR 4336 from the FACS course list. Proposed new course numbers are FACS 4336 Seminar Abroad: Body Image and Culture and NUTR 4335 Seminar Abroad: Nutrition for Life. Dr. Jordan seconded the motion. Motion passed, all in favor.
2. Dr. Frederickson, on behalf of subcommittee one, made a motion to recommend approval of a proposal from the Department of Family and Consumer Sciences / BS Family and Consumer Sciences to remove CHEM 1402 from the prerequisite for NUTR 3370 Lifecycle Nutrition I. Dr. Downey seconded the motion. Motion passed, all in favor.
3. Dr. Jordan, on behalf of subcommittee two, made a motion to recommend approval of a proposal from the Department of Management Information Systems / BS in Information Systems to remove internship courses MIS 3382 or CSCI 3V75 from the list of required courses along with changing language in the second note that an internship is required and to increase the number of major elective courses from 6 to 9 hours. Dr. Frederickson seconded the motion. Motion passed, all in favor.
4. Dr. Jordan, on behalf of subcommittee two, made a motion to recommend approval of a proposal from the Department of Management Information Systems / BBA & Minor in MIS to change the name of one major and one minor: BBA in MIS to BBA in Computer Information Systems and Minor in MIS to Minor in Computer Information Systems. Dr. Powers seconded the motion. Motion passed, all in favor.

Information Items:

1. From EFIRM: nonsubstantive editorial change of INSU 1300 course description for the Bulletin.

2. From EFIRM: add INSU 1300 Introduction to Insurance as an elective option for the Insurance and Risk Management Minor.
3. From MIS: change course number 4V80 MIS Project to 4V71 MIS Project.
4. From the Office of the Provost: add language to the Bulletin to clarify that related courses that are needed to complete a major can be used to satisfy a minor.

Other Business:

1. From Dr. Boniecki: [*Although this is not an action item to vote on, the Provost is seeking feedback from the UGC*]. The current form to convert a course to online or hybrid delivery requires action by the department committee, chair, college committee, and dean, then must be routed as an information item through all the appropriate university councils. Under this process, converting a course to online or hybrid delivery takes months. As it stands, courses not approved under this process that were taught online or hybrid because of the pandemic cannot be taught online or hybrid this upcoming fall term unless approved this spring. If faculty want to continue teaching any of these courses online or as a hybrid, there is simply no time under this current process to approve these courses. The Provost and Council of Deans is proposing a new form that will expedite the process of converting an existing course to online or hybrid delivery by only requiring approval from the department chair, dean, and provost. The decision to allow a course to be taught online is an operational and personnel decision, not a curriculum one. The course descriptions, learning objectives, and place within the curriculum of online or hybrid courses are not different from traditional courses; therefore, review by department, college, and university curriculum committees is not appropriate.

One concern raised by the council was why not include the department curriculum committee? Seems like it could get political if the process just involves one faculty member, chair and dean. Dr. Boniecki said that decision could be left up to the department.

Another concern was whether we needed a form at all. Dr. Boniecki said that this suggestion was discussed but we still believe the decisions to deliver courses online or as a hybrid need to be documented.

Meeting adjourned at 2:16 pm

Submitted on behalf of the Undergraduate Council,



Kurt Boniecki