

University of Central Arkansas
Council of Deans
Wednesday, February 10, 2021
9:00 a.m. - 11:00 a.m.
Zoom Meeting

MINUTES

The Council of Deans met in regular session at 9:00 a.m. on February 10, 2021 via Zoom. Provost Poulter presided and the following members were present: Stephen Addison, Angela Barlow, Kurt Boniecki, Jonathan Glenn, Michael Mills (for Victoria Groves-Scott), Michael Hargis, Jacqueline Rainey (for Nancy Reese), Patricia Smith, Tom Williams. Guests: Mary Lackie and Joan Shofner

1. Welcome: Provost Poulter welcomed and thanked members for their attendance. Dr. Mary Lackie, Vice President for Institutional Advancement and Ms. Joan Shofner, Assistant Vice President and Campaign Manager for Advancement Services were given the floor.
2. Advancement Update: Dr. Lackie and Ms. Shofner shared the following updates:
 - a. UCA Day of Giving is March 11, 2021
 - b. The capital campaign kickoff is April 9th & 10th, 2021. Colleges and departments are encouraged to attend on April 9th at 12:00 p.m. for the campaign announcement and revealing at Harding Plaza.
 - c. Laurels and Stripes will be held on April 10th at 7:00 p.m. in the HPER center. Seating is limited to one table per college. The event meets COVID safety guidelines and has been approved by the AR Department of Health and UCA.
3. Action Items
 - a. COD January 27, 2021 Minutes: A motion by Stephen Addison and second by Patricia Smith was made to approve the minutes of January 27, 2021 as presented. The motion carried.
 - b. Graduate Council Action Items: Dr. Angela Barlow made a motion to approve a series of action items recommended by the Graduate Council. A second was made by Stephen Addison. The motion carried.
4. Discussion Items
 - a. Business
 - i. Provost Updates

1. Vaccination Updates
 - a. Provost Poulter recognized the Department of Nursing faculty and students for partnering with Conway Regional Medical Center to facilitate vaccinations.
 - b. UCA has received approval to be a future vaccination site.
2. Weather
 - a. The President's Cabinet will meet this afternoon to discuss the current weather situation. Deans will be notified after the 2:30 p.m. meeting.
- ii. AY 21-22 Working Group: Expanded Schedule and Percentage of Online
 1. The first formal meeting is this Friday, February 12th. Victoria Groves-Scott and Lacy Lyons will represent academics. The group will be planning for the fall semester and August return to campus.
- iii. Meta-Majors Status: Members provided an update regarding the Meta-Majors status of their respective college/division.
- iv. Formal Grade Appeal Update: Item tabled for future meeting.
- v. Grade Forgiveness Update: Dr. Boniecki shared the updated document for member discussion.
- vi. Incomplete (X) Grade Update: Item tabled for future meeting.
- vii. Examining Inequity PD: "Finding Our Why"-Expanded group: A follow-up workshop has been scheduled for March 3rd from 9:00 a.m. - 12:00 p.m. to continue conversations from the October 14th Dean's Retreat with Mikel Oliver. The workshop will be led by Dr. Groves-Scott and Dr. Mills.
- viii. Course Approval to Online/Hybrid Approval Update: Dr. Boniecki shared an update to the Course Approval to Online/Hybrid Approval form. The goal is to expedite the process that determines if a course is to be taught online or hybrid. The form will take effect for the fall 2021 semester and will only be for existing courses. Members discussed and recommended sharing the form as an information item with Graduate and Undergraduate Councils.
- ix. PPE Update: Kurt Boniecki: Dr. Boniecki shared that the university is well stocked with disposable face coverings. Colleges/divisions should contact the Physical Plant and copy Dr. Boniecki for supplies.

5. Important Dates

- a. Feb. 8-Mar. 12: Faculty Excellence Awards Call for Nominations
- b. February 19: Board of Trustees Meeting

- c. March 1: Outstanding University Students by College to Registrar
- d. March 3: Examining Inequity PD: "Finding Our Why"

- AY20-21 Initiatives
 - Instructional and Campus Continuity
 - Diversity, Belonging, Inclusion, and Equity
 - Assignment of Instructional Duties-Finalize
 - BA-BS Discussions and Decisions
 - Momentum Year (includes Meta-Majors)
 - Policy and Process Improvements
 - HLC Assurance Argument Update
 - Strategic Plan Refresh
 - G2C Expansion on Campus

With no further business meeting adjourned at 10:55 a.m.