

University of Central Arkansas
Council of Deans
Wednesday, December 9, 2020
9:00 a.m. – 11:00 a.m.
Zoom Meeting

MINUTES

The Council of Deans met in regular session at 9:00 a.m. on December 9, 2020 via Zoom. Provost Poulter presided and the following members were present: Stephen Addison, Angela Barlow, Kurt Boniecki, Jonathan Glenn, Victoria Groves-Scott, Michael Hargis, Leah Horton (for Patricia Smith), Nancy Reese, Tom Williams. Guests: Pamela Ashcraft, Professor, Department of Nursing and Kelly Quinn, Clinical Instructor I, Department of Nursing.

1. Welcome: Provost Poulter welcomed members and introduced Dr. Pamela Ashcraft and Ms. Kelly Quinn from the Department of Nursing.
2. COVID-19 Vaccination Research Findings: Dr. Ashcraft and Ms. Quinn presented the findings of an on-campus survey they did regarding student's willingness to receive the vaccine or reasons to not take or delay taking the vaccine.
3. Action Items
 - a. COD November 11, 2020 Minutes: Minutes from the November 11, 2020 meeting will be reviewed at the next meeting.
 - b. Undergraduate Council Action Items: Dr. Boniecki made a motion for approval of items from the Undergraduate Council. A second was made by Dr. Addison. The motion passed.
 - c. Graduate Council Action Items: Dr. Barlow made a motion for approval of items from the Graduate Council. A second was made by Dr. Addison. The motion passed.
 - d. Department Name Change Request from the Department of Management Information Systems: Dr. Hargis presented a request to rename the Department of Management Information Systems to the Department of Computer Information Systems and Analytics. A second was made by Dr. Addison. The motion passed. The request will be submitted to the Coordinating Board for their March 2021 meeting.
4. Discussion Items
 - a. Business
 - i. Provost Updates
 1. COVID-19 updates: Provost Poulter shared information regarding COVID-19 and opened the floor for discussion. The university will be available for testing until December 23. During the break, individuals may go through Conway Regional Hospital. Isolation

and quarantine housing will be available over the holiday break and the Pandemic Planning Committee will continue to meet as well.

2. The Winter Commencement plan has been approved. Faculty are not required to attend.
3. An updated return to campus guide will be available at the beginning of the spring semester. Zoom etiquette guidelines will be included.
 - ii. Program Viability: Provost Poulter shared the Program Viability Report that was submitted to the Arkansas Department of Higher Education. Members will receive a copy.
 - iii. BA/BS Next Steps: Campus-level Discussion and revisions will begin in January 2021.
 - iv. Defining major and related requirements: Discussion led to consensus that we need to clarify the distinction between "major courses" and "related requirements" when an undergraduate degree includes courses in both categories. The particular problem leading to this discussion is application of this policy—"A course that is used to meet the requirements of a major may not also be used to meet minor requirements"—leading to disallowing the use in a minor of courses that are related requirements but not major requirements. Such clarifications will be made in the next Undergraduate Bulletin.

5. Important Dates

- a. December 11: Commencement
 - i. 7:00pm-Graduate COB/COE
 - b. December 12: Commencement
 - i. 9:00am-Undergraduate CNSM/COB
 - ii. 12:00pm-Undergraduate CAHSS/COE
 - iii. 3:00pm-Undergraduate CHBS
 - iv. 6:00pm-Graduate-CHBS/CNSM/CAHSS
 - c. December 15: Phased Retirement Applications for Tenured Faculty Due
 - d. December 23-January 3: Holiday
 - e. January 15: Promotion/Tenure/Advancement Applications Due
 - f. January 18: Holiday
 - g. January 19: Classes Begin
- AY20-21 Initiatives
 - Instructional and Campus Continuity
 - Diversity, Belonging, Inclusion, and Equity
 - Assignment of Instructional Duties – Finalize
 - BA-BS Discussions and Decisions
 - Momentum Year (includes Meta-Majors)
 - Policy and Process Improvements

- HLC Assurance Argument Update
- Strategic Plan Refresh
- G2C Expansion on Campus

With no further business the meeting adjourned at 10:30am