

University of Central Arkansas
Council of Deans
Wednesday, September 30, 2020
9:00 a.m. – 11:00 a.m.
Zoom Meeting

MINUTES

The Council of Deans met in regular session at 9:00 a.m. on September 30, 2020 via Zoom. Provost Patricia Poulter presided and the following members were present: Stephen Addison, Angela Barlow, Kurt Boneicki, Jonathan Glenn, Victoria Groves-Scott, Michael Hargis, Jacqueline Rainey (for Nancy Reese), Patricia Smith, and Tom Williams. Guest of the meeting: Angela Webster.

1. Welcome: Provost Poulter welcomed members and thanked Dr. Webster for her attendance.
2. Dr. Angela Webster, Associate VP for Institutional Diversity and Inclusion and Associate Professor of Leadership Studies: Dr. Webster shared many college collaborations taking place this academic year and a calendar of events. The diversity training topic this year is race and deans are encouraged to attend training. There will be a session on the black male experience on October 5th from 12:00 p.m. to 1:30 p.m.
3. Action Items
 - a. COD September 16, 2020 Minutes: Minutes approved with one correction.
4. Discussion Items
 - a. Business
 - i. Provost Updates: Provost Poulter shared the following information:
 1. There is updated language for use on all position postings. Also, the UCA Diversity Office held a workshop on Navigating Diversity in Hiring Committees. One outcome of this work is a move toward having a website in HR with best practices.
 2. Pandemic Planning:
 - a. PPE supplies will continue to be provided.
 - b. There has been no confirmation regarding next year's summer camps. Members were asked to plan for the camps in the event they will take place and contact Outreach with the information. If any of your summer camps are usually residential, you should also alert UCA Housing and Dining as soon as possible.
 3. Study Abroad:

- a. Full semester exchange programs have been put on hold for spring semester, and work is being done with exchange partners to encourage online participation.
 - b. There is planning for possible faculty-led study abroad for summer 2021, but this may not be approved.
 - c. The National Student Exchange (NSE) program may possibly begin Fall 2021
 4. Spring Break:
 - a. Members discussed four options for spring break.
- ii. College Updates:
 1. The College of Arts, Humanities and Social Sciences has received a grant to offer Japanese courses during the spring and fall 2021 semesters.
- iii. Undergraduate Council Action Items:
 1. Dr. Boniecki presented action items from the Undergraduate Council for consideration and moved to approve the items as presented. Dr. Addison seconded the motion. The motion passed unanimously. Items are as follows:
 2. New Course Proposals: ART 3345, ART 3346
 3. Curriculum Change: BS in Economics, MGMT 3382, MGMT 4382, MKTG 3382, MKTG 4382
- iv. College Focus Groups:
 1. Dr. Boniecki shared that the President has asked the Bears Care working group to contact and survey students to get a sense of how they are doing this semester. Members discussed alternative methods of gathering information due to the concern that students have been overwhelmed with surveys. Deans will meet with facilitators to develop focus groups and virtual town halls for their majors in order to gather the information requested by the President.
- v. Policy and Process Improvements:
 1. Members will begin reviewing the following items for improvements:
 - a. Grade Appeal Policy and Process
 - b. Grade Forgiveness Policy
- vi. COD Retreat:
 1. The COD Retreat will be held Wednesday, October 14th from 9:00 a.m. to 1:00 p.m.

5. Important Dates

- a. October 1: Annual Reports to Provost
 - b. October 5: Sabbatical Leave Applications to Kurt Boniecki
 - c. October 6: Election 2020 Teach In from 1:40-3:00 p.m.
 - d. October 9: Board of Trustees Meeting
 - e. October 14: COD Retreat. Ms. Mikel Oliver, Mpack Professional Development
 - f. October 15: Distinguished Faculty Emeritus Nominations Due to Provost
 - g. October 21: COD
 - h. October 28: COD
 - i. October 31: Honorary Degree Nominations Due to Provost
- AY20-21 Initiatives
 - Instructional and Campus Continuity
 - Diversity, Equity and Inclusion
 - Assignment of Instructional Duties – Finalize
 - BA-BS Discussions and Decisions
 - Momentum Year (includes Meta-Majors)
 - Policy and Process Improvements
 - HLC Assurance Argument Update
 - Strategic Plan Refresh
 - G2C Expansion on Campus

With no further business the meeting adjourned at 11:10 a.m.