

University of Central Arkansas
Council of Deans
Wednesday, July 15, 2020
9:00 a.m. – 11:00 a.m.
Zoom Meeting

MINUTES

The Council of Deans met in regular session at 9:00 a.m. on July 15, 2020 via Zoom. Provost Patricia Poulter presided and the following members were present: Stephen Addison, Angela Barlow, Kurt Boneicki, Victoria Groves-Scott, Nancy Reese, Gayle Seymour, and Patricia Smith. Laci Lyons, Associate Dean of the College of Business represented Michael Hargis.

1. Welcome: Provost Poulter announced the following:
 - a. Welcomed Dr. Laci Lyons, Associate Dean of the College of Business.
 - b. July 22, 2020 COD meeting is canceled.
 - c. Amy Whitehead is working on a summary of specific actions UCA has taken concerning COVID-19 and campus.
 - d. Will share the Johns Hopkins / CHEA self-assessment questionnaire and booklet on the shared Google drive.

2. Action Items
 - a. COD July 8, 2020 Minutes: Approved as presented.
 - b. Proposal to rename UCA's Sponsored Programs Office to the Office of Research and Sponsored Programs
 - i. A motion by Angela Barlow and second by Stephen Addison was made requesting the COD endorse a proposal renaming UCA's Sponsored Programs Office to the Office of Research and Sponsored Programs. Following discussion, the motion passed unanimously with the addition of "beginning Fall 2020". The approved proposal will be shared with the Faculty Senate and Academic Council as an information item.

3. Discussion Items
 - a. Preparing for FA20
 - i. Instructional Models and Fully Online Teaching
 1. Members were asked to notify faculty that for the Spring 2021 semester courses must be offered and available during the entire span of the day. It is encouraged to utilize available spaces in other buildings for courses.
 2. Members shared faculty feedback regarding new instructional models.
 3. The Center for Teaching Excellence will have all instructional models and reference materials available online beginning July 17th.

- ii. Building Plans
 - 1. Members were asked to submit building plans in pdf format to Jonathan Glenn and Kurt Boneicki. The information will be posted on the COVID-19 website and portions may also be included in the student return to campus guide.
 - iii. Adjuncts for FA20
 - 1. Members were asked to work with Lori Hudspeth regarding hiring adjunct faculty.
 - b. Student Help and Federal Work Study
 - i. Federal Work Study funds will be allocated to the same units as last year, but at approximately 83% of the dollar amount (due to federal funding received.) There may be some adjustments in total allocation to those units not needing as many student workers. Non-federal student help funds will be determined no later than Monday, July 20th.
 - c. Commencement
 - i. Graduate commencement will be held August 7th at 7:30pm and undergraduate commencement is August 8th at 10:00am. Members discussed faculty attendance and agreed on sharing the following statement with faculty: "Although not required, those wishing to participate in commencement, please contact Becky Rasnick in the Registrar's office."
 - d. New Business
 - i. No new business
4. Important Dates
 - a. July 16: Faculty Senate 1:00 pm
 - b. July 22: COD 9:00 am-11:00 am CANCELED
 - c. July 23: Board of Trustees Meeting 10am-12:00pm
- AY20-21 Initiatives
 - Instructional and Campus Continuity
 - Diversity, Equity and Inclusion
 - Assignment of Instructional Duties – Finalize
 - BA-BS Discussions and Decisions
 - Momentum Year (includes Meta-Majors)
 - Policy and Process Improvements
 - HLC Assurance Argument Update
 - Strategic Plan Refresh
 - G2C Expansion on Campus

With no further business, the meeting adjourned at 10:10am.