

UCA Council of Deans  
November 13, 2019  
MINUTES

The Council of Deans met in regular session at 9:00 a.m. on Wednesday, November 13, 2019. Provost Patricia Poulter presided and the following members were present: Jonathan Glenn, Michael Hargis, Jimmy Ishee, Vicki Groves-Scott, Tom Williams, Kurt Boniecki, Angela Barlow, Patricia Smith, and Stephen Addison.

1. Future CoD meetings will be paperless. Any materials for discussion should be uploaded to the shared drive and will be displayed on the meeting room TV screen.
2. The minutes from October 23 and October 30, 2019 meetings were considered and approved.

Discussion Items:

1. K. Boniecki presented and discussed UCA Online Strategic Planning Goals. The group conversed and considered the following:
  - a) We need for a separate admission application for online students.
  - b) The CORE requirements can be satisfied with online courses, although not every CORE class is offered online.
  - c) Are we tracking the number of online students we send elsewhere to complete their CORE requirements?
  - d) The current online model for most of the university is not sustainable (i.e., courses should not be owned by one faculty member. Any/all faculty should be able to teach any/all online courses in their department). Online courses in CNSM can be taught by any faculty member.
  - e) Fully online courses cannot require on campus seat time. Remove the term \*fully\* online. Too misleading for some courses.
  - f) Online degree programs can also be hybrid programs.
  - g) Need a revenue sharing incentive to grow programs – something more than just a faculty stipend for developing online courses. Perhaps we should incentivize the department?
  - h) Reinvest the revenue to support technology.
  - i) Our current advising practice for online students is very labor intensive. We need something clearly defined with a quick admission process. CBC Pace Program is successful because it is prescribed, clear and straight forward.
  - j) Since the radius is a much larger population for graduate programs (interstate, international), we should not force them to choose one or the other paths – let it be fluid.
  - k) We need an institutional membership for ZOOM. We should build classrooms to support and utilize ZOOM.
  - l) Goal five – our current process is too scattered, but it is not feasible to centralize student services for online students at this time. We just don't have the resources.
  - m) The UCA Online Strategic Planning Committee is tasked with creating a Strategic Plan in the spring and revenue model for AY 2021.

- n) Members were asked to submit feedback on the SP committee membership to Dr. Boniecki before the Thanksgiving break.
2. T. Williams provided an update on CAHSS. Faculty are interested in “team teaching” courses. Current challenges consist of trying to determine faculty senate representation and concerns about Meta-majors. The CAHSS taskforce needs direction and buy-in from the CFAC Advisory Council and the CLA Advisory Board.
3. P. Poulter provided an ROI update. Beginning immediately, all position requests will be reviewed weekly during an Executive Staff meeting with Amy Whitehead, President Davis, Diane Newton, Ronnie Williams and Patty Poulter. There is also talk about creating an ROI savings account so people can see the progress being made with ROI.
4. P. Poulter led a discussion on current course schedule deadlines.
5. P. Poulter announced the 2020 CoD Meeting Schedule which will begin January 15, 2020 and occur every other week.
6. P. Poulter discussed the upcoming campus analyses on software programs and computing devices.
7. P. Poulter mentioned that the Provost’s staff and their direct reports will participate in a team building activity on Friday, November 15<sup>th</sup>.
8. S. Addison announced that Matilda Hatfield is the new development officer for CNSM.

The meeting adjourned at 11:00 a.m.

Important Dates:

1. Transfer Day – November 12, 2019
2. Board of Trustees Meeting – December 6, 2019
3. Winter Commencement: Graduates at 7:00 p.m. on December 13, 2019 and Undergraduates at 10:00 a.m., 1:00 p.m. and 3:30 p.m. on December 14, 2019
4. Promotion and/or Tenure Applications due to the Provost by January 15, 2020
5. Upcoming CoD meeting: December 11