

University of Central Arkansas
Council of Deans
March 18, 2020 at 9:00 a.m.
Zoom Meeting

MINUTES

The Council of Deans met in regular session at 9:00 a.m. on Wednesday, March 18, 2020, via Zoom. Provost Patricia Poulter presided and the following members were present: Jonathan Glenn, Michael Hargis, Jimmy Ishee, Victoria Groves-Scott, Patricia Smith, Kurt Boniecki, Angela Barlow, Thomas Williams and Stephen Addison.

Action Items:

1. February 18, 2020 Undergraduate Council action items #3, 4, 7-15 were approved. All information items were approved as well.
2. All Graduate Council action items from February 20, 2020 were approved.

Discussion:

1. COVID-19
 - i. Campus updates from Dr. Poulter:
 - (1) There are approximately 1,740 students still living on campus as of Tuesday morning.
 - (2) Aramark is still providing food but focusing on take-out as much as possible. Social distancing measures have been undertaken in Christian Cafeteria.
 - (3) The library and HPER are still open.
 - (4) Athletes are being encouraged to stay on campus.
 - (5) We will not be accepting any new international students at this time as they would require a place to be quarantined.
 - (6) Housing is not allowing any non-student visitors, with the exception of those helping a student move out of a room.
 - (7) Faculty teaching a summer course(s) should begin planning for an online vs. in-person class.
 - (8) A decision regarding summer camps has not yet been made.
 - (9) S. Addison: online labs are being tested; if purchased, there may be extra cost to university and students.
 - (10) Please work with Lori Hudspeth if your area needs to purchase any cleaning supplies. We are trying to consolidate such purchases. Cleaning will be focused on areas where people are present.
 - (11) All meetings should be switched to a virtual platform.
 - (12) Students receiving VA benefits have been given approval from ADHE to be covered for online instruction. Students in the National Guard are being notified to prepare for deployment.
 - (13) Course evaluations will proceed as originally planned.
 - (14) For tenure and promotion a one-year extension is being discussed.
 - (15) 2,100+ classes that are now online.
 - (16) In-person graduation ceremonies are being cancelled; there are plans underway to celebrate virtually. Students will receive diploma and other items via mail. Students who wish to walk will be invited to participate in the August or December 2020 ceremonies.

- ii. Discussion of terms (i.e.: “essential” and “essential on campus”)
 - (1) We should continue planning for campus closure and a possibility of ending the semester earlier than planned.
 - (2) “Essential on campus” areas include the police department, facilities, library, food service and health services.
- iii. Facilitating telecommuting
 - (1) For those working remotely, completion of online training is being encouraged. It is also suggested that employees take time to review and update webpages.
- iv. A. Barlow shared that Graduate Student Appreciate Week is not being cancelled and will take place virtually.