

UCA Council of Deans
February 12, 2020
Minutes

The Council of Deans met in regular session at 9:00 a.m. on Wednesday, January 29, 2020. Provost Patricia Poulter presided and the following members were present: Jonathan Glenn, Michael Hargis, Jimmy Ishee, Victoria Groves-Scott, Patricia Smith, Kurt Boniecki, Angela Barlow, Thomas Williams and Stephen Addison.

Action Items:

1. The minutes from the January 29, 2020, COD meeting were considered and approved with one minor edit.
2. All action items from the January 21, 2020, Undergraduate Council meeting were considered and approved as follows:
 - a. School of Nursing: creation of two new courses, NURS 4113 – Aromatherapy, and NURS 4211 – Guided Imagery and Self-Hypnosis for Health.
 - b. Department of Computer Science: Creation of new course, CSCI 2330 – Discrete Mathematics for Computing.
 - c. Department of Languages, Linguistics, Literatures & Cultures: add additional prerequisite for LING 4345 of LING 2350 and 3 upper-division hours of LING or WLAN coursework.
 - d. Department of Exercise Science: add BIOL 4311 and remove NUTR 3390 to the BS in Exercise Science-Clinical Exercise Science concentration.
 - e. Department of Exercise Science: remove admission criteria for the Clinical Exercise Science concentration.

Discussion:

1. K. Gober provided an update on the Division of Advancement, sharing important upcoming event dates, campaign goals and the new Foundation logo.
2. K. Boniecki shared guidance recently received from HR pertaining to the timing of new faculty hires and the impact on training dates. New Faculty Orientation in fall 2020 must now take place the week that school starts (Welcome Week). Discussion included scheduling options for new faculty orientation, timing of completion for the Safe Colleges online training modules and potential changes to semester start dates.
3. T. Williams shared that he and Gunnar Bartlett are working to create an advisory board for the new college that will include community representatives. He also shared that Chair searches are still underway for Music, Art, Communication and LLLC. Additionally noted, the task force continues to meet in small groups, opportunities for team teaching in fall 2020 are being explored and the transition of Interior Design to Art is underway. P. Poulter encouraged T. Williams to identify and share a list of signature events for the new college so that the Deans can prepare to attend.
4. J. Ishee provided an update on the creation of meta-majors. Names of several of the meta-majors have been identified and will be finalized soon. Discussion followed.
5. P. Poulter provided an update on ROI. She noted that cable drops should be checked for activity as it has been discovered that not all cable is currently deactivated. She reminded the group that

ROI is intended to repurpose funding to support student success initiatives and to offset lower enrollment - to ultimately refrain from using reserve funding in these areas. Recognizing that this process can be uncomfortable for some, requiring tough conversations and hard decisions, she also shared that staff from HR and Finance are willing to meet with leaders in each college.

6. P. Poulter shared that our numbers for the fall (2020) are positive.
7. P. Poulter shared that EAB will be coming to campus for two days in May to meet with Deans, Chairs and advisors. EAB will help us interpret our data and assist with the creation of curriculum maps.

Important Dates:

1. February 13: Meeting with SGA Executive Board to discuss student fees at 1:40 pm in Wingo 315
2. February 14: Faculty Excellence Award nominations due
3. February 18: ROI session, "Importance of Enrollment, Retention and Student Success"
4. February 18: ROI spreadsheet due to Lori
5. February 19: Lunch with CHBS Dean candidate
6. February 20: ADHE Productivity Funding Formula presentation
7. February 21: Board of Trustees meeting
8. February 10-21: Progress reports through the GradesFirst system will be open for faculty input. Faculty will be asked to report on all students with fewer than 45 hours at UCA, student athletes, and students on academic alert, probation or in UCAN.
9. February 26: Next COD meeting
10. Spring 2021 Sabbatical Leave Proposal Submission Timeline:
 - a. February 14: To College Dean
 - b. February 21: To Associate Provost for Instructional Support
 - c. February 27: To SAB Members
 - d. March 21: SAB Committee Meeting (X-period)
 - e. March 20: To Provost
11. April 9: Retiree reception, 1:00-2:30 pm, in the Student Center Ballroom