

University of Central Arkansas  
Council of Deans  
April 8, 2020 at 9:00 a.m.  
Zoom Meeting

MINUTES

The Council of Deans met in regular session at 9:00 a.m. on April 8, 2020, via Zoom. Provost Patricia Poulter presided, and the following members were present: Jonathan Glenn, Michael Hargis, Jimmy Ishee, Victoria Groves-Scott, Patricia Smith, Kurt Boniecki, Angela Barlow and Stephen Addison.

1. Welcome

- a. Each Dean provided a college update.
- b. Summer school logistics were discussed.
- c. P. Poulter provided clarification regarding the one-year COVID-19 tenure and promotion extension. The extension does not mean a person forfeits the opportunity to seek tenure and promotion as regularly scheduled. The extension allows individuals time to assess possible consequences to the portfolio in the primary areas of review as a result of the disruption of COVID-19. Should an individual determine they are ready to apply for tenure and promotion on their regular schedule, they may opt to do so. This application for tenure then follows all normal parameters, processes and levels of review.
- d. P. Poulter reminded the group that the deadline to withdraw from a course has been extended from March 30, 2020, to April 15, 2020, due to the mid-semester shift to online instruction.

2. Action Items

- a. February 2020 Undergraduate Council carryover action items were approved.
  - i. New course: ART 1210 Foundations Seminar I: Introduction to Professional Studio Practice, Theory, and Workshop.
  - ii. New course: ART 1220 Foundations Studio A: Visual Analysis, Ideation, and Process.
  - iii. New course: ART 1230 Foundations Studio B: Research, Experimentation, and Iteration.
  - iv. New course: ART 1270 Foundations Seminar II: Introduction to Contemporary Art Media, Processes, and Meaning.
  - v. New course: ART 1290 Foundations Studio D: Time, Motion, and Collaboration.
  - vi. Revision of the major Art Core curriculum as follows: remove ART 1310, 1321, 2312, 2322 and add new courses ART 1210, 1220, 1230, 1270, 1280, 1290.
  - vii. LLLC/Modern Languages Spanish/Teacher Education Track: add SPAN 3380 to the list of electives.
- b. March 2020 Undergraduate Council action items were approved.
  - i. Department of Health Sciences/Radiography: remove required courses RADG 3851 and 4760.
  - ii. Department of Health Sciences/Radiography: remove required course RADG 2112.
  - iii. Department of Health Sciences/Radiography: new course RADG 3801 Patient Care in Radiologic Sciences – Basic Tech.
  - iv. Department of Health Sciences/Radiography: new course RADG 3901 Patient Care in Radiologic Sciences – Basic Tech.
  - v. Department of Physics and Astronomy/Engineering Physics to remove ENGR 1301 from the lower-division UCA Core.

- vi. Department of Physics and Astronomy/Engineering Physics to exempt Engineering Physics majors from the UCA requirement of completing a Life Science course under Critical Inquiry in the Lower Division Core.
  - vii. Department of Psychology & Counseling/Health Psychology Minor to add required course HED 3325 and elective courses HED 2201, 4398 and 4399.
  - viii. Department of Psychology & Counseling/Psychology Minor to remove Category I and Category II requirements from the minor.
  - ix. Department of English/BA in English with Teaching Licensure to remove courses from the Bulletin: ENGL 2317, 2318, 3105, 3310, 3312, 4304, 4315, 4330, 4331, 4341, 4342, 4343, 4345, 4346, 4347, 4354, 4355, 4364, 4371, 4372, 4373, 4374, 4375, 4381.
  - x. Department of English for new course ENGL 2319 English Literature II.
  - xi. Department of English to delete required course ENGL 3105.
  - xii. Department of English/BA in English to increase the total credit hour requirement from 37 to 39, and to change both required and elective course lists.
  - xiii. Department of English/English Minor to decrease the total credit hour requirement from 25 to 18 and to change both required and elective course lists.
  - xiv. Department of English for new course ENGL 4332 Shakespeare.
  - xv. Department of Management Information Systems to change the name and credit level of MIS 2343 from Desktop Decision Support Technologies to MIS 1300 Business Computing.
  - xvi. Art department to add existing courses to the UCA Core: ART 3315, 3320, 3333, 3344, 3354, 3362, 3380
- c. Minutes from the April 1, 2020, Council of Deans meeting were approved.

### 3. Discussion Items

- a. Department chair/school director evaluations:
  - i. J. Glenn clarified that the evaluation report comprises results from three sets of evaluations: the dean's evaluation of the chair, the chair's self-evaluation and the evaluation by direct reports.
- b. Summer school funding:
  - i. P. Poulter shared proposed fee structure for summer 2020. Discussion followed.
- c. Institutional updates were provided by P. Poulter touching on the following areas: budget, purchasing, housing, IT, food service, online orientation, federal work study program and the CARES Act. Human Resources updates related to telecommuting expectations, expanded FMLA, and current hiring practices were also discussed.

### 4. Important Dates

- a. April 15: COD meeting